



# 32<sup>nd</sup> Annual Cotati Kids Day Parade & Festival

## Saturday, July 12, 2025, 10:00 am – 3:00 pm

### Vendor Information

You are invited to participate in the Cotati Kids Day Festival by having a vendor booth. Many exciting activities will take place during the day, including continuous live entertainment on the bandstand. Please join us!

**WHERE:** La Plaza Park in Downtown Cotati, Old Redwood Hwy. & W. Sierra Ave.

**TO APPLY:** Return the Vendor Registration Form by June 12, 2025

City of Cotati, 201 West Sierra Avenue, Cotati, CA 94931

or

E-mail to: [awilson@cotaticity.gov](mailto:awilson@cotaticity.gov)

**\*\*Payment is due to secure a booth space. Spaces will NOT be held without payment.**

**SATURDAY MORNING SET-UP:** Booths need to be completely set-up by 10:00am. All vendor vehicles must be unloaded and moved off La Plaza St. by 9:00am.

The City of Cotati does NOT provide booths, tables, chairs or extension cords. You will be responsible for these items. Please offload your vehicle at La Plaza Park, then park away from the festival so closer spaces are available to customers. Staff will direct you to your booth space when you check-in.

**Cancellations:** The City will issue a refund, less a 10% administration fee, up to 10 calendar days before the start of the event. Between 4-9 calendar days to the start of the event, the City will refund 50% of the registration fee. The City will not issue a refund with less than 4 calendar days to the start of the event. Refunds may take up to four weeks to process.

**QUESTIONS?** Call Ashley Wilson at (707) 665-4222 or email [awilson@cotaticity.gov](mailto:awilson@cotaticity.gov).

***PLEASE NOTE THAT BOOTH SPACE AVAILABILITY IS LIMITED. WE RESERVE THE RIGHT TO DECLINE APPLICATIONS THAT DO NOT CONFORM TO THE EVENT THEME, ARE RECEIVED AFTER THE DEADLINE, OR DUPLICATE SERVICES OR ACTIVITIES ALREADY APPROVED FOR VENDOR SPACE. In the event of duplicate booth types or foods served, the first registration received will have priority. We want every vendor to have a fair chance and will limit similar booths.***

**\*\* Please return the Vendor Registration Form only. Please retain this page for information. Also please consider being a vendor at the Holiday Tree Lighting and Craft Faire. Please e-mail [awilson@cotaticity.gov](mailto:awilson@cotaticity.gov) for more information.\*\***



Cotati Kids Day Vendor Registration Form 2025
APPLICATION DEADLINE: THURSDAY, 6/12/2025

Contact Name Business/Nonprofit Name

Address

Email Address Phone

Table with 3 columns: Check One, 10' x 10', 10' x 20'. Rows include Nonprofit with Free Activities or Info Only, Nonprofit with Any Sales, and All Other Vendors.

Describe activities or items sold:

\*\*Must follow Sonoma County Health Department regulations. Also, City of Cotati Ordinance No. 515 prohibits the use of polystyrene food packaging in public places, including La Plaza Park.

Will you need an electrical outlet? Limited Availability No Yes If Yes add Electricity Fee: \$17

\*All extension cords must be covered or taped down so they are not a trip hazard.

Please Note: Electrical hookups limited to no more than 20 AMPS. This will be strictly enforced.

If your organization is a non-profit, please attach IRS Determination Letter.

Make check payable to: City of Cotati TOTAL AMOUNT \$

Or to pay by credit card (Visa or Master Card), check here (will be emailed an invoice to pay online):

INDEMNITY AGREEMENT

I hereby agree to indemnify, defend and hold harmless the City of Cotati, its employees, officers, volunteers, heirs, executors, administrators, successors, and assigns, from any claims or demands for damages or injuries which are incurred by customers, visitors, other vendors at the Cotati Kids Day Festival, within the space specifically assigned to me or as a result of actions performed by myself, my employees and representatives at La Plaza Park, Cotati.

I voluntarily agree to assume all of the foregoing risks and accept sole responsibility for any injury to myself or my dependents, including, but not limited to, illness, personal injury, disability, and death, or any damage, loss, claim, liability, or expense of any kind ("Claims") that I may experience or incur in connection with my or my dependents' attendance. I hereby release, covenant not to sue, discharge, and hold harmless the City, its employees, agents, and representatives and the Event Holder of and from any and all Claims, including all damages, costs or expenses of any kind. I understand and agree that this release includes any Claims based on the actions, omissions, or negligence of the City, its employees, agents, and representatives, whether an illness or infection occurs before, during, or after attendance at the event.

Signature: Date:

City of Cotati - 201 West Sierra Avenue, Cotati, CA 94931 Visit our website for more info: www.cotaticity.gov
Telephone: (707) 665-4222 | Email: awilson@cotaticity.gov