



**City of Cotati  
Community Development  
Department**  
201 W Sierra Avenue  
Cotati, CA 94931  
(707) 665-3636  
[permits@cotaticity.gov](mailto:permits@cotaticity.gov)

***DEPARTMENT USE ONLY***	
PA #:	_____
Filing Date:	_____
Receipt No.:	_____
Received by:	_____
Associated PA #s:	_____
Environmental Review:	<input type="checkbox"/> Required <input type="checkbox"/> Exempt

## APPEAL APPLICATION

Appealing a decision by:       Planning Commission       Director

Project Site Information:

Project Name: \_\_\_\_\_  
Address(es): \_\_\_\_\_  
Assessor's Parcel Number(s): \_\_\_\_\_

Applicant Information:

Contact Name/Organization: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Application Representative Information (if different from applicant - this will be the primary contact):

Contact Name/Organization: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Project/Application Information:

Action being appealed:
Action by:
Date of action:
Pertinent facts and basis for appeal:

**NOTE:** All appeals shall be filed with the Community Development Director within 10 (ten) calendar days after the date of the decision or action being appealed. **Review of your application will not begin until staff has received the deposit fee specified for your application type in the [Master Fee Schedule](#).**

## AGREEMENTS

### **PLEASE READ EACH STATEMENT AND CHECK EACH BOX BELOW INDICATING CONSENT**

**INDEMNIFICATION AGREEMENT** The Applicant agrees to defend, indemnify, and hold harmless the City of Cotati, its agents, officers, council members, employees, boards, commissions and committees (collectively, the "Indemnitees"), from any claim, action or proceeding brought against any of the foregoing individuals or entities, the purpose of which is to attack, set aside, void or annul any approval of the applications or related decision, or the adoption of any environmental documents or negative declaration which relates to the approval. This indemnification shall include, but is not limited to, all damages, costs, expenses, attorney fees or expert witness fees that may be incurred by the City or awarded to the prevailing party arising out of, or in connection with, the approval of the application or related decision, whether or not there is concurrent, passive or active negligence on the part of the Indemnitees. If for any reason, any portion of this indemnification agreement is held to be void or unenforceable by a court of competent jurisdiction, the remainder of this agreement shall remain in full force and effect and shall be interpreted to allow the broadest indemnity allowed by law. In the event that applicant is required to defend the Indemnitees in connection with any such claim, action or proceeding, the City shall retain the right to (i) approve the counsel to so defend the Indemnitees, (ii) approve significant decisions concerning the matter in which the defense is conducted, and (iii) approve any and all settlements, which approvals shall not be unreasonably withheld by City. The City of Cotati shall have the right to appear and defend its interest in an action through the City Attorney or outside council.

**ELECTRONIC/DIGITAL SIGNATURE DISCLOSURE** I understand and agree that (i) electronically signing and submitting any document(s) to the City of Cotati legally binds me in the same manner as if I had signed in a non-electronic or non-digital form, and (ii) the electronically stored copy of my signature, any written instruction or authorization and any other document provided to me by the City of Cotati, is considered to be the true, accurate and legally enforceable record in any proceeding to the same extent as if such documents were originally generated and maintained in printed form. I agree not to contest the admissibility or enforceability of the City of Cotati's electronically stored copy of any other documents. By using the system to electronically sign and submit any document, I agree to the terms and conditions of this Electronic/Digital Signature Disclosure.

By signing below, I am documenting that I am the applicant or legally authorized representative and have read this information and agree with all of the above. I further certify that all of the information included in this application is true and correct.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_