



**City of Cotati**  
**Community Development**  
**Department**  
 201 W Sierra Avenue  
 Cotati, CA 94931  
 (707) 665-3636  
[permits@cotaticity.gov](mailto:permits@cotaticity.gov)

***DEPARTMENT USE ONLY***	
PA #:	
Filing Date:	
Receipt No.:	
Received by:	
Associated PA #s:	
Environmental Review:	<input type="checkbox"/> Required <input type="checkbox"/> Exempt

## PARKLET/OUTDOOR DINING APPLICATION

*Note: Applicant should conduct a pre-application meeting with Community Development Department staff **prior** to submittal of this application. A Building Permit application may also be required.*

This application is for a:  Parklet on public parking space(s)     Parklet on private parking space(s)  
 Outdoor Dining on public property     Outdoor Dining on private property

Name of Business: \_\_\_\_\_

Business Address: \_\_\_\_\_

Applicant Information:     Property Tenant                       Property Owner

Contact Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Property Owner Information (for projects proposed on private property; n/a if owner is applicant):

Contact Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Provide a description of the proposed project below, including location; number of parking spaces or square foot area of sidewalk to be used; amount and type of furnishings, materials, colors, and finishes; type and height of fencing/railing; and type and height of covering if any. Attach an additional sheet if necessary.

Proposed operating hours of parklet/outdoor dining: \_\_\_\_\_

Describe any existing outdoor dining: \_\_\_\_\_

Adjacent uses including homes and businesses (for businesses provide name, address, and type):

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## APPLICATION ATTACHMENTS

*Submit one hard copy of each submittal and one copy in digital .pdf format.*

- Site plan**, to scale, showing: Subject and adjacent business' frontages; adjacent sidewalks, parking, landscaping, utilities, and other features; proposed area for parklet/outdoor dining; proposed patron ingress/egress to dining area; proposed server path of travel to/from dining area. May be hand-drawn.
- Elevation drawing(s)** showing view of proposed parklet/outdoor dining from street or adjacent driveway, to scale, including: Fencing/railings; furnishings; cover/roof and supporting structures. May be hand-drawn.
- Materials and Colors.** Color photos or samples of proposed materials, furnishings, flooring, and other features.

## AGREEMENTS

### **PLEASE READ EACH STATEMENT AND CHECK EACH BOX BELOW INDICATING CONSENT**

- INDEMNIFICATION AGREEMENT** The Applicant agrees to defend, indemnify, and hold harmless the City of Cotati, its agents, officers, council members, employees, boards, commissions and committees (collectively, the "Indemnitees"), from any claim, action or proceeding brought against any of the foregoing individuals or entities, the purpose of which is to attack, set aside, void or annul any approval of the applications or related decision, or the adoption of any environmental documents or negative declaration which relates to the approval. This indemnification shall include, but is not limited to, all damages, costs, expenses, attorney fees or expert witness fees that may be incurred by the City or awarded to the prevailing party arising out of, or in connection with, the approval of the application or related decision, whether or not there is concurrent, passive or active negligence on the part of the Indemnitees. If for any reason, any portion of this indemnification agreement is held to be void or unenforceable by a court of competent jurisdiction, the remainder of this agreement shall remain in full force and effect and shall be interpreted to allow the broadest indemnity allowed by law. In the event that applicant is required to defend the Indemnitees in connection with any such claim, action or proceeding, the City shall retain the right to (i) approve the counsel to so defend the Indemnitees, (ii) approve significant decisions concerning the matter in which the defense is conducted, and (iii) approve any and all settlements, which approvals shall not be unreasonably withheld by City. The City of Cotati shall have the right to appear and defend its interest in an action through the City Attorney or outside council.
- ELECTRONIC/DIGITAL SIGNATURE DISCLOSURE** I understand and agree that (i) electronically signing and submitting any document(s) to the City of Cotati legally binds me in the same manner as if I had signed in a non-electronic or non-digital form, and (ii) the electronically stored copy of my signature, any written instruction or authorization and any other document provided to me by the City of Cotati, is considered to be the true, accurate and legally enforceable record in any proceeding to the same extent as if such documents were originally generated and maintained in printed form. I agree not to contest the admissibility or enforceability of the City of Cotati's electronically stored copy of any other documents. By using the system to electronically sign and submit any document, I agree to the terms and conditions of this Electronic/Digital Signature Disclosure. The City of Cotati shall have the right to appear and defend its interest in an action through the City Attorney or outside council.
- I am the applicant or legally authorized representative and have read this information and agree with all of the above. I further certify that the information contained in this application is true and correct.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

- PROPERTY OWNER'S CONSENT** I declare under penalty of perjury that I am the owner of said property and consent to this application and foregoing agreements. I certify that all of the submitted information is true and correct to the best of my knowledge and belief. I understand that any misrepresentation of submitted data may invalidate any approval of this application.

Property Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_