

Side Letter of Agreement

City of Cotati

And the

Cotati Police Officers Association

The City of Cotati ("City") and Cotati Police Officers' Association ("CPOA") (collectively "the parties") have met and conferred over terms and conditions of employment for the newly-created job classification entitled Police Records Support-Analyst. The parties have reached the following agreements:

1. The CPOA shall be the sole representative for the newly created classification of Police Records Support- Analyst.
2. The Police Records Support-Analyst salary schedule shall be set at the same salary schedule as the Dispatcher classification.
3. The classification shall initially be assigned a 4/10 schedule. Scheduled hour or shift changes will be in accordance with Article 11 of the Memorandum of Understanding between the parties.
4. The classification shall have all City-recognized holidays listed in the personnel rules off with pay, and is not eligible for the holiday in lieu of pay benefit.
5. The classification shall receive all other health and welfare benefits as applicable.
6. If the incumbent in this position is qualified to work as a dispatcher, they may work the dispatch position in limited circumstances with the express approval of the Chief of Police. When working in the dispatch position, they shall receive an additional five percent (5%) dispatch incentive. Such an incentive shall not be reportable compensation for CalPERS purposes.

SO AGREED:

City of Cotati:

DocuSigned by:

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Date: December 24, 2023

Cotati POA:

DocuSigned by:

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Date: December 23, 2023

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Envelope Id: 12ECAC22608E49F8A20CA1CFF0F120B4	Status: Completed
Subject: Side Letter of Agreement City of Cotati-Cotati POA for Police Records Support-Analyst	
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Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator: Damien O'Bid dobid@cotaticity.org
Envelopeld Stamping: Enabled	IP Address: 71.6.94.250
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Signer Events

Brian Deaton
cotatipoa@gmail.com
Security Level: Email, Account Authentication (None)

Signature

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Brian Deaton
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Timestamp

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Signature Adoption: Pre-selected Style
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City Manager
City of Cotati
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Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	12/15/2023 12:00:49 PM
Certified Delivered	Security Checked	12/24/2023 11:02:07 PM
Signing Complete	Security Checked	12/24/2023 11:02:19 PM
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