



**City of Cotati**  
**Community Development**  
**Department**  
201 W Sierra Avenue  
Cotati, CA 94931  
(707) 665-3636  
[permits@cotaticity.gov](mailto:permits@cotaticity.gov)

**AFFIDAVIT FOR PERMISSION TO COPY PLANS MAINTAINED  
BY COMMUNITY DEVELOPMENT DEPARTMENT**

(Health and Safety Code Section 19851)

Request is hereby made to copy plans and drawings prepared by

\_\_\_\_\_ for \_\_\_\_\_ Cotati, California.

I hereby declare the following:

- 1) That the copy of the plans shall only be used for the maintenance, operation, and use of the building.
- 2) That drawings are instruments of professional service and are incomplete without the interpretation of the certified, licensed, or registered professional of record.
- 3) That subdivision (a) of Section 5536.25 of the Business and Professions Code states that a licensed architect who signs plans, specifications, reports, or documents shall not be responsible for damage caused by subsequent changes to, or use of, those plans, specifications, reports, or documents where the subsequent changes or uses, including changes or uses made by state or local governmental agencies, are not authorized or approved by the licensed architect who originally signed the plans, specifications, reports, or documents, provided that the architectural service rendered by the architect who signed the plans, specifications, reports, or documents was not also a proximate cause of the damage.
- 4) I (requestor) will pay a fee to the City of Cotati in the amount necessary to cover the costs of the Community Development Department pursuant to this request.

Dated \_\_\_\_\_

x \_\_\_\_\_  
Requestor

x \_\_\_\_\_

Architect/Contractor of Record  
Authorization

\_\_\_\_\_  
Mailing Address