



General Plan Implementation Annual Progress Report

2023

Planned Adoption: March 26, 2024



General Plan Implementation — 2023 Annual Progress Report

Introduction and Background

The City of Cotati General Plan identifies the City’s vision for the future and provides a framework that guides decisions on growth, development, and conservation of open space and resources in a manner consistent with the quality of life desired by the City’s residents and businesses. The City adopted its current General Plan in March 2015.

Adoption and periodic updates of the General Plan is required by State of California law. The General Plan is organized into different Elements, each of which include goals, objectives, policies, and actions for implementation. The Elements of Cotati’s General Plan include: Circulation, Community Health and Wellness, Community Services and Facilities, Conservation, Economic Vitality, Land Use, Noise, Open Space, Safety, and Housing (the Housing Element is maintained as a separate document).

The State of California Office of Planning and Research requires preparation and submittal of Annual Progress Reports (APRs) on General Plan implementation. In Cotati, the Housing Element APR is prepared and submitted separately.

Annual Progress Report Organization

This APR is for the calendar year 2023 and addresses implementation activities relating to all of the GP Elements (with the exception of Housing) during that time period.

The APR will be submitted to the State of California Office of Planning and Research by April 1, 2024. The APR will be presented to the Cotati Planning Commission on March 18, 2024, and to the Cotati City Council on March 26, 2024.

The APR consists of the following components:

1. Chapter 11—Implementation—of the General Plan. Presented in table format, this chapter describes the Action items for each Element, and lists the City’s 2023 activities and accomplishments to implement each Action.

CHAPTER 11: IMPLEMENTATION – 2023 UPDATE

For the General Plan to serve as an effective guide to achieving the City’s vision for its future, it must be implemented and administered. The General Plan includes a number of "Action" items that provide direction for how the City will implement the goals, objectives, and policies within the body of the General Plan. In general, actions are spread throughout each of the elements, appearing immediately after the corresponding objective and policies.

Government Code Section 65400(a)(1) requires the City’s planning agency (City of Cotati Community Development Department) to make recommendations to the City Council that identify reasonable and practical means for implementation of the General Plan. The Community Development Department is also required to provide an annual report to the City Council, the State Office of Planning and Research (State Clearinghouse), and the State Department of Housing and Community Development that includes the status of the General Plan, the City’s progress in the implementation of the General Plan, and the County’s progress in meeting its allocation of regional housing needs and removing governmental constraints to the maintenance, improvement, and development of housing.

Table 11-1: General Plan Implementation is intended to serve as a tool for tracking implementation of the General Plan and preparing the annual report, as Table 1 identifies the general timing for the implementation of each action, the Department responsible for the action’s implementation, and the status of the action. The Departments that are responsible for the various actions include: – the City Manager’s office is responsible for administrative actions and economic development actions, Community Development Department – this department is responsible for actions related to planning and building, and Public Works/Engineering – this department is responsible for actions related to infrastructure, utilities, capital improvements, and other public works and engineering items.

For each of the actions listed below, the letters “A” or “B” refer to a relative priority for implementation. More specifically, the letter A implies that the action will be implemented in the relatively short-term (most likely, 1 to 5 years). The letter B similarly implies a somewhat longer-term implementation, approximately 5 to 10 years. In other cases, the reader may notice the use of the term "ongoing" which refers to actions already being undertaken by the City or those that are expected to continue on either a periodic or perpetual basis. The party or parties that are primarily responsible for implementing each action are also indicated where applicable.

The reader should keep some caveats in mind regarding the implementation schedule. One is that many of these actions will require both staff and financial resources to implement, thus making them difficult to definitively schedule, given the annual nature of the budgetary process and changing priorities over the years. A second caveat to keep in mind is that it is often difficult to clearly state the duration of tasks; therefore, estimated starting dates (priority levels) are presented for actions rather than completion dates. A third caveat is that, in some instances, the selection of priority level (A or B) reflects the level of complexity and the level of effort required to implement an action rather than the importance of the Action itself.

1. Introduction
2. Circulation
3. Community Health & Wellness
4. Community Services & Facilities
5. Conservation
6. Economic Vitality
7. Land Use
8. Noise
9. Open Space
10. Safety
- 11. Implementation**

11. IMPLEMENTATION

TABLE 11-1: General Plan Implementation

Action	Responsible Department	Priority/Timing	Status
<p><u>Action CI 1a:</u> Continually seek opportunities to fund maintenance of and improvements to the circulation network, including through active pursuit of a wide range of grant sources.</p>	Public Works/Engineering	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. The City completed significant road preservation and rehabilitation projects which included enhancements to bike/ped features in 2023, and was awarded grants for the Redwood Dr./Cypress street rehabilitation and sidewalk gap closure projects. The City is actively seeking funding with the CMA for future maintenance and safety enhancements to the circulation network.
<p><u>Action CI 1b:</u> Ensure that future development provides roadway improvements consistent with the Circulation Diagram and implement the roadway improvements identified in the Traffic Impact Fee Study to improve the safety and efficiency of the current circulation system, and to support buildout of the General Plan.</p> <ul style="list-style-type: none"> Install a traffic signal on Madrone Avenue at the intersection of Gravenstein Highway, establishing the north leg as the primary roadway connection to Derby Lane and Locust Avenue. 	Public Works/Engineering, Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. Current development projects are required to implement their fair share of General Plan (GP) Circulation

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<ul style="list-style-type: none"> • Eliminate the current skewed intersection at Gravenstein Highway/Derby Lane. • Realign the eastern portion of Derby Lane so that it extends as an east-west collector street to Alder Avenue. • Construct a new north-south collector street in the western portion of the City, intersecting Gravenstein Highway approximately midway between Locust Avenue and Alder Avenue. Extend the street northward to Helman Lane and southward to intersect with an extension of Isabel Drive as warranted by future development. • Install a traffic signal on the new north-south collector street at the intersection of Gravenstein Highway. • Eliminate the intersection at Gravenstein Highway/Alder Avenue once a connection between Alder Avenue and the new north-south collector street is established. • Construct a minor realignment of West Cotati Avenue to intersect Gravenstein Highway at an improved angle, and install a traffic signal at the intersection. • Restrict direct access between private parcels and Gravenstein Highway once alternative access is established (i.e., parallel roadways and new intersections as described above). • Add a southbound right turn pocket on Redwood Drive at the Gravenstein Highway intersection (improvement is only needed with buildout to Sphere of Influence). • Widen Helman Avenue to include a center turn lane in areas with abutting Commercial and/or Industrial uses. • Eliminate the northbound left turn pocket at Old Redwood Highway/Commerce Avenue/US 101 North Onramp and convert to a through lane. • Eliminate the southbound left turn movement at Gravenstein Highway/Old Redwood Highway (modification is only needed with buildout to Sphere of Influence). 			<p>improvements through construction or in-lieu payments.</p> <p>The City has prepared 35% of the design for the Highway 116 Corridor Safety Project, consisting of the installation of a new signalized intersection at W Cotati Ave, provide a bike/ped crossing on Hwy 116, and a Class 1 Pathway along Hwy 116. The City is pursuing State, Federal, and developer funding as well.</p> <p>The City is working with neighboring Rohnert Park to identify how traffic mitigation funds that are collected from new development in Rohnert Park is to be spent.</p>

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Action	Responsible Department	Priority/Timing	Status
<ul style="list-style-type: none"> • Install a traffic signal at Old Redwood Highway/William Street-George Street. • Reassign lanes at the Old Redwood Highway/East Cotati Avenue West Sierra Avenue intersection to better serve traffic demands. One possible modification includes restriping the southbound approach to include dual left turn lanes and a combined through-right turn lane; restriping the westbound approach to include separate through and right turn lanes; restriping East Cotati Avenue to include dual eastbound through lanes through the La Plaza intersection before merging to a single lane, and eliminating the westbound left turn lane and movements (except buses). • Install a traffic signal at East Cotati Avenue/Charles Street. • Install a traffic signal at East Cotati Avenue/Lasalle Avenue. • Install a traffic signal at East Cotati Avenue/Santero Way and add a northbound right turn pocket. • Install all-way stop controls at the intersection of West Sierra Avenue/US 101 South Onramp-West School Street. 			
<p><u>Action CI 1c:</u> Work collaboratively with Caltrans and the County of Sonoma to identify funding sources and complete the following improvements, or improvements of comparable effectiveness, on roadways owned by these agencies within and near the City of Cotati.</p> <ul style="list-style-type: none"> • Reconstruct Gravenstein Highway between Madrone Avenue and Redwood Drive to include sidewalks, bicycle lanes, two vehicle travel lanes in each direction, and left turn pockets. • Widen Gravenstein Highway to include two travel lanes in each direction between Madrone Avenue and a point approximately 500 feet to the west of Madrone Avenue (improvement is only needed with buildout to Sphere of Influence). • Widen Gravenstein Highway to include three eastbound lanes between a point just west of Redwood Drive and the US 101 South Ramps intersection. • Add a right turn lane on the US 101 Southbound off-ramp at Gravenstein Highway (improvement is only needed with buildout to Sphere of Influence). 	Public Works/Engineering	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Current development projects are required to implement their fair share of GP Circulation improvements through construction or in-lieu payments. Completed 35% design for Hwy 116 Corridor Safety Project

TABLE 11-1: General Plan Implementation

Action	Responsible Department	Priority/Timing	Status
<ul style="list-style-type: none"> Implement coordinated signal timing along the Gravenstein Highway corridor between Old Redwood Highway and Madrone Avenue. Upgrade the U.S. 101 freeway interchange at Railroad Avenue to a full diamond interchange. Complete capacity improvements on Railroad Avenue between Petaluma Hill Road and U.S. 101. 			and seeking State, Federal, and Developer funding.
<p><u>Action CI 1d:</u> Coordinate with Caltrans to determine the feasibility of constructing new freeway ramps to and from U.S. 101 at existing interchanges in the City of Cotati.</p> <ul style="list-style-type: none"> Add new freeway on- and off-ramps between West Sierra Avenue and U.S. 101. Relocate the U.S. 101 North on-ramp at the Gravenstein Highway interchange, creating a standard diamond interchange configuration. 	Public Works/ Engineering	A	<input type="checkbox"/> Complete <input type="checkbox"/> In progress <i>Comments:</i> Not yet started
<p><u>Action CI 1e:</u> As part of the development review and planning process, review general plan amendments, zone change requests, specific plans, and development projects to ensure that adequate circulation improvements are included, that the project addresses its proportional-share of impacts to the City's circulation network, and that the project provides for complete streets to the extent feasible.</p>	Public Works/ Engineering, Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. Current development projects are required to implement their fair share of GP Circulation improvements through construction or in-lieu payments. The City's LRSP includes complete street elements. Woonerf standards for multifamily development completed in 2022 and new projects are

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TABLE 11-1: General Plan Implementation

Action	Responsible Department	Priority/Timing	Status
<u>Action CI 1f:</u> Update the City’s Capital Improvement Program (CIP) to include, as appropriate, the roadway improvements necessary to support buildout of the General Plan.	Public Works/ Engineering	A	subject to Woonerf standards in 2023. <input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. The City prepares annual and multi-year CIPs as part of its annual budget process.
<u>Action CI 1g:</u> Routinely monitor the performance of the circulation network, optimizing traffic signals and utilizing Intelligent Transportation Systems (ITS) measures where beneficial to maximize efficiency of the existing network on a regular basis.	Public Works/ Engineering	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. The City has an annual traffic signal maintenance contract. In 2023, City installed new traffic controllers along the Old Redwood Hwy and E Cotati Ave. The controllers communicate with one another to improve traffic flow.
<u>Action CI 1h:</u> Monitor ongoing efforts to establish multimodal level of service methodologies and assess whether a multimodal level of service is appropriate for application in Cotati. One set of methodologies for analyzing multimodal level of service is contained in the 2010 Highway Capacity Manual (Transportation Research Board).	Public Works/ Engineering, Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. The City’s Bicycle/Pedestrian

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			Master Plan includes improvements to be included in City street paving projects, and an update to the Plan was initiated in 2023 (Now called the Active Transportation Plan). The City works with SMART to ensure customer safety to and from the station and is working on first and last mile solutions.
<u>Action CI 1i:</u> Once the City deems a multimodal LOS methodology to be suitable for application in Cotati, the LOS standards described in Policy 1.3 shall be amended to include quantitative evaluation of pedestrian, bicycle, and transit modes where deemed applicable.	Public Works/ Engineering, Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. The City participates in the SCTA TAC meetings where LOS and VMT analysis tools are being developed.
<u>Action CI 1j:</u> Monitor collision reports on an annual basis. Prioritize locations with high collision rates for safety improvements. Through the use of available City funds or grants, apply techniques such as installation of traffic control or warning devices, implementation of traffic calming, geometric modifications, increased enforcement, etc., to improve safety.	Public Works/ Engineering, Police Department	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. LRSP includes a list of recommended projects. The Police Department sends collision reports to Engineering. These

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			reports, citizen complaints, and the recommendations of the LRSP are used to identify and install safety improvements City-wide. In 2023, a high visibility X-Walk was installed across Valparaiso at Lund Hill.
<p><u>Action CI 1k:</u> Monitor residential streets as needed to ensure that traffic volumes do not exceed a maximum of 1,500 to 2,000 vehicles per day on improved streets (those with curb, gutter, sidewalk, and well-conditioned pavement), and a maximum of 1,000 to 1,500 vehicles per day on streets which are more rural in nature (typified by poorly-conditioned pavement and the absence of pedestrian walkways). If traffic volumes exceed these criteria, the City shall consider implementing traffic calming measures to reduce through traffic volumes.</p>	Public Works/ Engineering	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress Ongoing. The City periodically completes engineering speed surveys to set radar enforced speed limits. With passage of SB43, the City has or will have expanded tools to regulate speed limits.
<p><u>Action CI 1l:</u> Require developers to design local roadways (i.e., streets other than arterials and collectors) for speeds of 25 miles per hour or less.</p>	Public Works/ Engineering	Ongoing	<input type="checkbox"/> Complete <input type="checkbox"/> In progress <i>Comments:</i> Not started. Fire Dept. access and emergency circulation, plus laws about how speeds are set, impact feasibility of this action. Pedestrian features and traffic calming measures are

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Action	Responsible Department	Priority/Timing	Status
			identified in the Vision Zero Plan (VZ) and LRSP. Woonerf standards for multifamily development completed in 2022.
<u>Action CI 1m:</u> Review plans for new or modified intersections to ensure that lane configurations are limited where possible to provide for moderate speeds and pedestrian and cyclist safety, and that curb extensions are installed where appropriate to reduce driving speeds and shorten pedestrian crossing distances.	Public Works/ Engineering	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. City street paving projects incorporate recommendations from the Bike/Ped Plan and LRSP. Woonerf standards for multifamily development completed in 2022. The City completed 35% of the design for the Hwy 116/W Cotati Ave intersection which includes bike/ped safety features in 2023.
<u>Action CI 1n:</u> Prepare an Impact Fee Study to support an updated development impact fee that requires new development to pay its proportional share of circulation improvements, including but not limited to the improvements shown on Figure CI 1, identified as actions in this section, and/or identified in the General Plan Environmental Impact Report or the Traffic Impact Fee Study, as well as pedestrian and bicycle facilities such as those included in the Bicycle and Pedestrian Master Plan and those described in this Circulation Element.	Public Works/ Engineering, Community Development	A	<input checked="" type="checkbox"/> Complete <input type="checkbox"/> In progress <i>Comments:</i> Traffic Impact fee in place and payments being made. The cost estimates include Bike and Ped safety

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Action	Responsible Department	Priority/Timing	Status
			enhancement features.
<u>Action CI 1o:</u> Continue to maintain and routinely update a development impact fee program to fund Citywide transportation improvements.	Public Works/ Engineering, Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. CPI increases are made to fees annually per direction in their implementing ordinances.
<u>Action CI 1p:</u> In coordination with Caltrans, establish an impact fee that allows future development along the State-owned portion of Gravenstein Highway to contribute a proportional-share of the funding for future circulation improvements within Cotati on this corridor.	Public Works/ Engineering, Community Development	A	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Current Traffic Impact Fee anticipates improvements on Gravenstein Highway.
<u>Action CI 1q:</u> As part of the development review process, require new development to mitigate circulation impacts by making improvements to the motorized and non-motorized circulation networks as necessary, and in a fair manner with an established nexus between the level of impact and required improvements and/or contributions.	Public Works/ Engineering, Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. Current development projects are required to implement their fair share of GP Circulation improvements through construction or in-lieu payments. Woonerf standards for multifamily development completed in 2022 and new projects

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Action	Responsible Department	Priority/Timing	Status
<p><u>Action CI 1r:</u> As part of the development review process, ensure that new development facilitates walking, biking, and transit modes; incorporates streets that are designed to maintain safe and efficient traffic flow; constructs or (if deemed appropriate by the City Engineer) contributes funds toward construction of off-site improvements necessary to mitigate traffic impacts; provides adequate emergency vehicle access; and pays development impact fees that contribute to cumulative circulation improvements.</p>	<p>Public Works/ Engineering, Community Development</p>	<p>Ongoing</p>	<p>include review of Woonerf standards in 2023.</p> <p><input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress</p> <p><i>Comments:</i> Ongoing. Current development projects are required to implement their fair share of GP Circulation improvements through construction or in-lieu payments. VZ and LRSP include measures to address this action. Post-2017 Fire projects over 50 units must have designated evacuation routes and CD and Fire District collaborate on implementation. Woonerf standards for multifamily development completed in 2022 and new projects include review for applicability of Woonerf standards in 2023.</p>

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Action	Responsible Department	Priority/Timing	Status
<p><u>Action CI 1s:</u> Study mechanisms to require new development to privately fund maintenance of local roads (not including collector or arterial streets) through special assessment districts or similar mechanisms to determine whether such an approach would be appropriate for Cotati. The study should evaluate issues including (but not limited to):</p> <ul style="list-style-type: none"> • voter support; • mechanisms for adjusting assessment fees over time; • risks associated with future default of fee payments; • responsibilities associated with the maintenance of public utilities; • equity concerning drivers that use these streets but are not subject to the fee; and • ability to enforce the California Vehicle Code on affected streets. 	Public Works/ Engineering	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. Community Facilities District (CFD) was established in 2017 and Santero Way, Kessing Ranch, and Jamie Lane developments have been annexed into it. New developments join CFD as they are built and thus contribute to maintenance of roads. Kessing Ranch added an assessment for bond payments to its property tax assessment.
<p><u>Action CI 1t:</u> Maintain, and update as necessary, a list of designated truck routes in the Municipal Code.</p>	Public Works/ Engineering	Ongoing	<input checked="" type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Truck routes were established in 2015 and enforcement is ongoing. The Ordinance to keep trucks out of Downtown allows Police to issue citations associated with fines and warnings to trucks

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Action	Responsible Department	Priority/Timing	Status
			using Downtown streets. New signage has been added designating truck routes.
<p><u>Action CI 2a:</u> As part of the development process, review development applications to ensure compliance with the City’s Bicycle and Pedestrian Master Plan.</p>	Public Works/ Engineering, Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. New developments are conditioned to include Capital projects identified in the Bike/Ped Plan. Woonerf standards for multifamily development completed in 2022, and projects subject to review for applicability of Woonerf standards in 2023, which will provide bicycle and pedestrian facilities in applicable new developments.
<p><u>Action CI 2b:</u> Review traffic signal timing plans to ensure adequate crossing times for all users at signalized intersections.</p>	Public Works/ Engineering	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. Ensuring adequate crossing times and upgrading controllers are an

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Action	Responsible Department	Priority/Timing	Status
			ongoing Public Works function.
<u>Action CI 2c:</u> Review all transportation improvements to ensure installation in accordance with current accessibility standards.	Public Works/Engineering	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. ADA ramp upgrades are included in street paving projects and the annual Citywide bike and pedestrian safety Capital project.
<u>Policy CI 2d:</u> Regularly review transportation corridors to identify barriers encountered by persons with disabilities, including locations where there are not ADA-compliant curb cuts and ramps, and address such obstacles in the Capital Improvement Program, to the extent that funding for such activities is available.	Public Works/Engineering	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. ADA ramp upgrades are completed with street paving projects. 12 upgraded curb ramps were installed during 2022 as part of street preservation project.
<u>Action CI 2e:</u> Review all plans for sidewalk construction to ensure that the sidewalk circumvents existing trees of a size subject to Municipal Code Chapter 17.54, Tree Preservation and Protection, where appropriate and feasible.	Public Works/Engineering	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. 8150 La Plaza sidewalk circumvention of oak tree completed in 2022.
<u>Action CI 2f:</u> Develop a rural roads standard to ensure that rural roads provide accommodations for pedestrians and bicyclists in a manner consistent with the goals of the Land Use Code.	Public Works/Engineering,	A	<input type="checkbox"/> Complete <input type="checkbox"/> In progress

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	Community Development		<i>Comments:</i> Not started. Bike-Ped Plan update, initiated in 2022, will help address (now called the Active Transportation Plan).
<u>Action CI 2g:</u> Public Works shall include construction of bicycle and pathway facilities in the City's Capital Improvement Program.	Public Works/ Engineering, Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. Bike/Ped, CIP, and LRSP recommendations are incorporated with street pavement projects. 2023 paving projects included adding class 2 and 3 bike lanes and upgrades to curb ramps. Most notable were the Myrtle Drive and W Sierra Ave projects which added Class 2 buffered bike lanes, stamped crosswalks, and increased lighting at E School Street and W Sierra Ave.
<u>Action CI 2h:</u> Public Works shall ensure that bicycle loop detectors at traffic signals are clearly identified with stencils, if in-ground loops are used for detection.	Public Works/ Engineering	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i>

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Action	Responsible Department	Priority/Timing	Status
			Ongoing. Stencils are in place for most intersections. The City is moving away from in-ground equipment; video detectors also work with stencils.
<p><u>Action CI 2i:</u> As funding becomes available, the City should encourage Sonoma County Transit to provide more frequent headways, extend service hours, and serve a greater portion of the City. The City would review and renew the contract as necessary.</p> <ul style="list-style-type: none"> • Bus headways of 30 minutes or less are desirable on routes serving Old Redwood Highway and East Cotati Avenue. • Local bus service operating until 10 PM would be desirable. • New or modified routes that serve the southern and western portions of Cotati should be prioritized. 	Public Works/ Engineering	Ongoing	<input type="checkbox"/> Complete <input type="checkbox"/> In progress <i>Comments:</i> On hold until bus service reaches pre-Covid levels.
<p><u>Action CI 2j:</u> Compile a list of bus stops with inadequate lighting, and through the Capital Improvement Program, install street lights at those stops as funding is available.</p>	Public Works/ Engineering	A	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. Older bus stops need evaluation.
<p><u>Action CI 2k:</u> Study the feasibility of establishing a public or private shuttle system to serve the SMART commuter rail station, strengthening ties to the Hub as well as major employers and schools in and surrounding Cotati.</p>	Public Works/ Engineering, , City Manager	B	<input type="checkbox"/> Complete <input type="checkbox"/> In progress <i>Comments:</i> The City is working with SCTA to explore regional bike sharing programs, and SMART for a potential shuttle program. Currently, a shuttle service isn't financially feasible.

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Action	Responsible Department	Priority/Timing	Status
<u>Action CI 2l:</u> Identify potential bicycle and pedestrian connections from East Cotati Avenue and School Street locations east of US 101 to Thomas Page Elementary School. Along rural streets, determine the feasibility of developing a bicycle/pedestrian path along one side of the road.	Public Works/Engineering	A	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing
<u>Action CI 2m:</u> As part of the development review process, ensure that new development projects, particularly those along potential Safe Routes to School shown on Figure CI-2, provide bicycle and pedestrian improvements to facilitate the implementation of a Safe Routes to School plan for Thomas Page Elementary School.	Public Works/Engineering, Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> City has the School Street/Thomas Page pathway as a top priority project for grant funding. If a lot is developed along the pathway, the City will require completion of the pathway segment along that property's frontage.
<u>Action CI 2n:</u> Coordinate with the Cotati-Rohnert Park Unified School District, City of Rohnert Park, Sonoma County Transportation Authority, Sonoma County Department of Public Health, and the Sonoma County Bicycle Coalition to fund and initiate development of a Safe Routes to School Program.	Public Works/Engineering	Ongoing	<input type="checkbox"/> Complete <input type="checkbox"/> In progress <i>Comments:</i> The City will support Sonoma County Bicycle Coalition if an effort is started to develop a safe routes to school program (SR2S) and the City will continue to look for SR2S funding opportunities.

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Action	Responsible Department	Priority/Timing	Status
<u>Action CI 2o:</u> Once adopted, routinely review and update the Safe Routes to School plan, to reflect the current circulation infrastructure, student travel patterns, identified hazards, and school characteristics.	Public Works/Engineering	Ongoing	<input type="checkbox"/> Complete <input type="checkbox"/> In progress <i>Comments:</i> SR2S Plan has not been developed.
<u>Action CI 3a:</u> Supply transportation data to the RCPA as requested to assist in the assessment of GHG reduction efforts.	Public Works/Engineering	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. The City provides transportation data to RCPA as available.
<u>Action CI 3b:</u> Establish specific TDM requirements for projects and consider making requirements sector-based (e.g., residential, commercial, industrial).	Public Works/Engineering, Community Development	A	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> VMT standards adopted in 2020. SCTA has developed a VMT calculator for satisfying CEQA impact analysis requirements.
<u>Action CI 4a:</u> Work with the SCTA, County of Sonoma, and City of Rohnert Park to develop a system that allows for the collection of regional transportation impact fees and/or a mechanism to collect and fund transportation mitigations between jurisdictions.	Public Works/Engineering	B	<input checked="" type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> RTIF in place through SCTA. City has coordinated with RP for use of development TIPs from their University District and SoMo Village projects. A fee

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Action	Responsible Department	Priority/Timing	Status
			agreement is being drafted for consideration by both agencies.
<p><u>Action CI 5a:</u> Continue to work with downtown property owners to facilitate the creation of parking assessment districts.</p>	Public Works/ Engineering, Community Development	Ongoing	<input type="checkbox"/> Complete <input type="checkbox"/> In progress <i>Comments:</i> Not started.
<p><u>Action CI 5b:</u> Require either the development of an assessment district or the preservation of the site for the future formation of an assessment district when reviewing all Hub-related development proposals.</p>	Public Works/ Engineering, Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> On-going. There is an assessment on Downtown Specific Plan (DTSP) properties to recover the costs of preparing and updating the DTSP. In addition, new development projects are conditioned to join the Landscape and Lighting Assessment District and/or the Community Facilities Assessment District as they develop or re-develop.
<p><u>Action CI 5c:</u> Review parking best practices employed in other jurisdictions, as well as parking utilization within Cotati itself, and if appropriate, incorporate revised parking requirements into the Municipal Code.</p>	Public Works/ Engineering, Community Development	A	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. Various state laws including density bonus, SB 35, and SB

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TABLE 11-1: General Plan Implementation

Action	Responsible Department	Priority/Timing	Status
			330 have preempted local parking requirements, especially for housing. Santero Way has COA to develop a parking management plan. In 2023, the City adopted an ordinance to update the DTSP which incorporates State-mandated parking requirements.
<u>Action CI 5d:</u> Study the potential for a parking permit system and reduced parking requirements to be implemented in transit-oriented areas surrounding the Hub and Cotati SMART station.	Public Works/ Engineering, Community Development	B	<input checked="" type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Study completed. In 2013 the City supported a parking management system for Santero Way, and in 2016 the Cotati Station Apts was conditioned to lead the implementation of that system. The 2019 extension of Cotati Station entitlements carried that through. State laws regarding parking near transit impact this action.
<u>Action CI 5e:</u> During the development review process, require commercial, multi-family residential, mixed-use, and other projects that may result in parking impacts to submit parking studies to ensure that adequate parking is provided.	Public Works/ Engineering,	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress

TABLE 11-1: General Plan Implementation

Action	Responsible Department	Priority/Timing	Status
	Community Development		<i>Comments</i> Ongoing
<u>Action CI 5f:</u> If deemed necessary by the City, use parking management techniques (such as residential parking permits) to limit spillover parking impacts in residential neighborhoods.	Public Works/ Engineering	A	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing
<u>Action CHW-1a:</u> Develop and implement a plan to re-establish the City’s Parks and Recreation Department.	City Manager, City Council	A	<input checked="" type="checkbox"/> Complete <input type="checkbox"/> In progress <i>Comments:</i> Completed.
<u>Action CHW-1b:</u> Develop and connect with existing programs to foster collaboration between local health agencies/officials and City staff and elected officials.	City Manager, Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. CD staff regularly engages with County Health Department staff on development and housing projects, including restaurants, cannabis businesses.
<u>Action CHW-1c:</u> Develop or obtain a list of best practices related to promoting healthy communities.	Community Development	A	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. City staff regularly engages with County Health Dept staff. Best practices implemented in 2023 include the Senior Mobilehome Park

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TABLE 11-1: General Plan Implementation

Action	Responsible Department	Priority/Timing	Status
			Overlay, update of the Active Transportation Plan, and Plant-A-Tree Cotati Program.
<u>Action CHW-1d</u> : Collaborate with the Sonoma County Departments of Health Services and Human Services to track community health information systematically and in ways appropriate for use in decisions about the built environment.	City Manager, Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. City staff regularly engages with County Health Dept staff.
<u>Action CHW-1e</u> : Collaborate with the Sonoma County Department of Health Services, experts and non-profits to develop and implement training programs for elected officials, commissions, and City staff to build capacity for implementing the Community Health and Wellness Element. Training programs may also be developed for community leaders and organizations to advocate for healthy communities over the life of this General Plan and beyond.	City Manager, Community Development	Ongoing	<input type="checkbox"/> Complete <input type="checkbox"/> In progress <i>Comments:</i> Not started. New programs initiated in 2023 that promote healthy communities include the Senior Mobilehome Park Overlay, update of the Active Transportation Plan, and Plant-A-Tree Cotati Program.
<u>Action CHW-1f</u> : Work with the Sonoma County Department of Health Services and community stakeholders to identify creative ways to promote healthy lifestyle choices. Explore strategies that effectively target special needs of underserved communities such as youths, seniors and low-income households. Outreach materials may include newsletters, a website, postcards and radio or television announcements.	City Manager, Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. The City continues to support the programs of Farmster and Sandy Loam at Veronda-Falletti Ranch that facilitate community

TABLE 11-1: General Plan Implementation

Action	Responsible Department	Priority/ Timing	Status
			access to food- and farming-related programs. The City works with REFB to provide free lunches for youth during summer break, as well as food for seniors. DHS and other service agencies table at community events. The Farmer’s Market offers Market Match program through CalFresh, in coordination with the City. The City offers free or reduced cost recreation enrollment for low income residents. City website includes many resources and links to service providers.
<p><u>Action CHW-1g:</u> Consider adoption of a Second-Hand Smoke Ordinance and/or other regulations that would reduce exposure to tobacco smoke. These regulations may <u>address</u> limitations on smoking in public places (e.g., entryways to buildings and outdoor dining areas); at public events; and in multi-unit housing, including common areas and residential units. The ordinance may also include provisions to provide greater oversight regarding tobacco sales and availability to minors, including a tobacco retail licensing fee that would allow more stringent oversight and enforcement of tobacco sales to minors, and limitations on tobacco sales near sensitive areas such as schools and parks.</p>	City Manager, Community Development	A	<input checked="" type="checkbox"/> Complete <input type="checkbox"/> In progress <i>Comments:</i> Smoking ordinance adopted Fall 2015.
<p><u>Action CHW-1h:</u> Continue to require that all new or transferred Alcoholic Beverage Control (ABC) licensees and their employees participate in Responsible Beverage Service training, to promote public health and safety by reducing incidence of sales/service to minors and sales/service to obviously intoxicated persons.</p>	Community Development, Police Department	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i>

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Action	Responsible Department	Priority/Timing	Status
			Ongoing. This is conditioned for all projects with alcohol service, enforced by Police. 2017 CA law requires all businesses with an ABC license to have their employees RBS trained. Cannabis Lounges in the City will be held to the same RBS standards as ABC licensed businesses.
<p><u>Action CHW-2a:</u> Consider the feasibility of developing a medical services providers attraction and retention program to increase the number of medical and health services providers within the City.</p>	City Manager, Community Development	A	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> DTSP update ordinance was updated in 2023 and included land use streamlining elements for medical and health services providers to allow doctors' offices in all areas of the DSP and clinic, urgent care land uses in the Commerce Avenue District. Additional flexibility under consideration would allow clinic/urgent care land use in the Northern Gateway

TABLE 11-1: General Plan Implementation

Action	Responsible Department	Priority/ Timing	Status
<p><u>Action CHW-2b</u>: Provide resources at City Hall and on the City website regarding the location and contact information of health care providers serving the City, including mental health and substance abuse programs, oral health services, mobile services, access to such providers, available free and low-cost health care programs. Information on the website may include a community health or similar page that provides links to the Sonoma County 211, Healthy Sonoma, Health Action, and other community health resources.</p>	<p>City Manager, Community Development</p>	<p>A</p>	<p>and Commercial, East Cotati Corridor zoning districts.</p> <p><input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress</p> <p><i>Comments:</i> Ongoing. Links on City website for services, resources, and partner agencies and flyers on display in City Hall. Community Development conducted overhaul of the housing and social services pages of the City’s website, improving the accessibility of resources for the public SAFE Program links people in need directly with resources. City promotes the new 24/7 helpline for mental health services.</p>
<p><u>Action CHW-2c</u>: Collaborate with transit service providers to adequately serve people who are transit-dependent by improving connections to regional medical facilities that serve Cotati residents and businesses.</p>	<p>Community Development, Public Works/ Engineering</p>	<p>Ongoing</p>	<p><input type="checkbox"/> Complete <input type="checkbox"/> In progress</p> <p><i>Comments:</i> Not started.</p>

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Action	Responsible Department	Priority/Timing	Status
<u>Action CHW-2d:</u> Support efforts by local community health agencies and organizations to provide annual training to Cotati residents and City staff for basic first aid and cardiopulmonary resuscitation skills.	City Manager, Police Department	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Police officers and Recreation employees receive CPR/first aid training, and police officers also receive Narcan training.
<u>Action CHW-3a:</u> Encourage the Sonoma County Human Services Department to continue its efforts working with stores to increase acceptance of food assistance programs such as CalFresh EBT cards and WIC (Women, Infants and Children) in order to increase food security for all Cotati residents.	City Manager, Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. Olivers and Farmers Market accept CalFresh.
<u>Action CHW-3b:</u> Encourage the Sonoma County Departments of Human Services and Health Services, the Sonoma County Food System Alliance, and community-based organizations to provide information and educational outreach to Cotati residents about healthy food choices, including the Sonoma County CalFresh program and other food programs, to ensure that all City residents have information and access to resources on healthier eating and access to nutritious foods.	City Manager, Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. Farmster and Sandy Loam promote healthy eating and garden education at Veronda Falletti Ranch. The City is working with community partners to promote the rules regarding Urban Agriculture that were adopted in late 2022. CalFresh flyers are given out at events and resources are

TABLE 11-1: General Plan Implementation

Action	Responsible Department	Priority/Timing	Status
			available on City webpage.
<p><u>Action CHW-3c:</u> In collaboration with the Sonoma County Department of Health Services and community organizations, develop and implement a program to encourage new and existing convenience stores, supermarkets, liquor stores and neighborhood and ethnic markets to stock a variety of good quality healthy food (including fresh, frozen and canned fruits and vegetables), market and promote healthy food options, follow responsible alcohol and tobacco marketing and sale practices, participate in food assistance program, help create a safe and inviting environment around their stores, and, when possible, secure and promote “local” food produced in Sonoma County.</p>	City Manager, Community Development	B	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Use Permit for ABC 707 Highway Convenience Store in 2023 included requirement for food sales.
<p><u>Action CHW-3d:</u> Work with the Sonoma County Food System Alliance, Health Action, and non-profits, community groups and regulatory agencies to explore the potential for creating, expanding and sustaining local urban agriculture, including community gardens, and orchards. The work effort should explore the feasibility of implementing the following strategies:</p> <ul style="list-style-type: none"> • Promoting urban agriculture as a desirable civic activity that improves the quality of urban life, food security, neighborhood safety and environmental stewardship; • Supporting the development of appropriate agriculture in residential, industrial, business, and open space zones; • Support farm to institution (such as schools, hospitals, nursing homes, daycare centers) and businesses (such as restaurants and food outlets), while creating economic opportunities for urban growers and related industries; • Support efforts of local gardening organizations to promote the development and expansion of family and community gardens as well as edible landscaping; • Encourage and promote local garden food exchanges and local food cooperatives; and • Work with representatives of local farming organizations to meet needs unique to urban farm enterprises. 	City Manager, Community Development	A	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Urban Agriculture Ordinance passed in 2022 to promote local food production. The City partners with Farmster and Sandy Loam for community and youth agricultural and education programs, and a demonstration farm at Veronda-Falletti Ranch. A community garden is a future potential use at Veronda-Falletti.

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Action	Responsible Department	Priority/Timing	Status
<u>Action CHW-3e:</u> Encourage schools that serve the City to develop school gardens and to develop protocols to facilitate the streamlined development of school gardens from year to year.	City Manager, Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> School gardens are allowed by Code. The City engages with pre-schools and youth for garden education programs through Sandy Loam at Veronda-Falletti Ranch.
<u>Action CHW-3f:</u> Coordinate with the Chamber of Commerce to increase public awareness that the local farmer’s market accepts Supplemental Nutrition Assistance Program (SNAP, formerly Food Stamps) payments for qualified food purchases.	City Manager, Community Development	A	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing
<u>Action CSF 1a:</u> Periodically review and update the various Master Plans for the provision and/or extension of public services. These plans can include the Water Master Plan, the Sanitary Sewer Master Plan, and the City’s Capital Improvement Plan. Cost estimates for improvements identified within each respective plan will be used as a basis for establishing and periodically updating development fees. As part of the next update for each of these plans, the update shall include a more streamlined process to facilitate smaller development projects. This process may involve an equivalent dwelling unit (EDU)-type fee and accompanying study to determine EDU allocations.	Public Works/ Engineering, Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Current practice. Master plans are in place and are the basis for the impact fees. Addendums to Master Plans are prepared as part of capacity studies required of new subdivisions.
<u>Action CSF 1b:</u> As part of the development review process, evaluate the degree of impact a development will have on the City's infrastructure. The City Council shall ensure that appropriate impact fees and assessments are levied accordingly.	Public Works/ Engineering, Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i>

TABLE 11-1: General Plan Implementation

Action	Responsible Department	Priority/Timing	Status
			Ongoing. Impact fees are reviewed and updated on a regular basis to reflect inflation and applicability. Off-site utility impact studies are conditioned on development to identify the nexus to master planned off-site infrastructure.
<p><u>Action CSF 1c:</u> As part of the development review process, ensure that utilities associated with development and infrastructure projects will be constructed underground consistent with the requirements of Chapter 13.60.</p>	Public Works/ Engineering, Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. Projects are conditioned to underground utilities as required by the Municipal Code (MC).
<p><u>Action CSF 1d:</u> Provide assistance and support, when feasible, to residents, businesses, and new development areas to secure high-speed communications technologies in areas of the City not currently served by such infrastructure.</p>	Community Development, Public Works/ Engineering	A	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> New technology and State laws are providing private communications companies with more opportunities for cost effective solutions for providing high-speed communications within the City. The

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Action	Responsible Department	Priority/Timing	Status
			City is looking at revisions to its MC and engineering standards to facilitate this transition. In 2023, Verizon installed fiber optics into City Hall and provides service during power outages. In 2023, public Wifi was installed in La Plaza Park.
<u>Action CSF 2a:</u> As part of the development review process, determine the potential impacts of development and infrastructure projects on the water system and ensure that new development contributes its fair share toward necessary water infrastructure and supply. The City Engineer and Community Development Department shall be responsible for ensuring that the assessments are made.	Public Works/ Engineering, Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. The City master plans and impact fees ensure future developments pay their fair share. New developments are conditioned to prepare water and sewer capacity impact studies.
<u>Action CSF 2b:</u> Achieve water use reductions through implementation of the Demand Management Measures (DMM) contained in the water supply assessment, Urban Water Management Plan, or other appropriate measures as applicable.	Public Works/ Engineering	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. The City has a water conservation program and is a member of the Sonoma Marin Saving Water Partnership.

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Action	Responsible Department	Priority/Timing	Status
			The Program offers water use surveys and rebates for high efficiency toilets and washing machines, and for replacing grass with low water use landscaping. All landscaping installed as part of new development is required to be WELO compliant.
<p><u>Action CSF 2c:</u> Develop mechanisms and infrastructure to deliver recycled water to City water users from the Santa Rosa Subregional Treatment and Reclamation System.</p>	Public Works/ Engineering	A/B	<input type="checkbox"/> Complete <input type="checkbox"/> In progress <i>Comments:</i> On hold. Reduction in potable use, legislative disincentives, and high costs to extend the Santa Rosa recycled pipeline make this infeasible. City is monitoring changes in these factors that would make it feasible. Additionally, the City pays over 80% of its sewer revenue for wastewater treatment and is emphasizing infrastructure renewal

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Action	Responsible Department	Priority/Timing	Status
<p><u>Action CSF 2d:</u> Coordinate with the Sonoma County Water Agency, and continue to participate in planning efforts for the Santa Rosa Plain Groundwater Management Plan to ensure more reliable conjunctive groundwater use.</p>	<p>Public Works/ Engineering</p>	<p>Ongoing</p>	<p>and replacement projects.</p> <p><input type="checkbox"/> Complete</p> <p><input checked="" type="checkbox"/> In progress</p> <p><i>Comments:</i> Ongoing. The City is a member agency and has a Board seat on the Santa Rosa Plain Groundwater Sustainability Agency and conjunctive use is identified in the GSA's Plan as one of the tools for sustainable groundwater. The City also participates on the Sonoma Water WAC, TAC, and Operations Subcommittees. Above normal rains in the 22/23 season ended the drought and supply reservoirs full going into the summer months of 2024. Contractors discuss coordinating their groundwater pumping to make use of the surface water while it is plentiful. However, significant continued reduction in</p>

TABLE 11-1: General Plan Implementation

Action	Responsible Department	Priority/Timing	Status
			demands are the main cause of double digit rate increases by Sonoma Water which complicates the conjunctive use efforts.
<u>Action CSF 2e:</u> Develop a public outreach and incentive program to expand and promote the use of recycled water once delivery infrastructure becomes available (this action may be in conjunction with the Conservation Guide discussed in the Conservation Element).	Public Works/ Engineering	A/B	<input type="checkbox"/> Complete <input type="checkbox"/> In progress <i>Comments:</i> Not started. Recycled water is not feasible for the foreseeable future.
<u>Action CSF 2f:</u> Through the planning process and the Conservation Guide discussed in the Conservation Element, the City shall implement its water waste and water conservation requirements established in Chapter 13.30 of the Municipal Code.	Public Works/ Engineering, Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. The City has a water conservation program and water and sewer rates that incentivize conservation.
<u>Action CSF 2g:</u> Update the City’s water waste and conservation strategy established in Chapter 13.30 of the Municipal Code to be consistent with current BMPs for water conservation, including measures identified by the Sonoma County Water Agency, Sonoma-Marin Water Saving Partnership, and California Urban Water Conservation Council. Ensure that the Conservation Guide (see Conservation Element) includes the mandatory and voluntary measures identified in Chapter 13.30.	Public Works/ Engineering	A	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Chapter 13.30 is effective for a small community and is being used for both long-term conservation and the current drought with a Stage 2, 20%

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Action	Responsible Department	Priority/Timing	Status
			reduction. The strategy accommodates further reductions if called upon. Revisions are needed to be more consistent with the larger retailers, however. For example, the City's drought water states only go to 30% and larger agencies are required to have contingency plans accounting for reductions up to 50%. In 2023, the City updated its Water Supply Contingency Plan as required by Senate Bill 552 (2021) and is submitting quarterly drought reports to the State Board.
<p><u>Action CSF 2h:</u> Coordinate Cotati's sewage system with other affected municipalities (Santa Rosa, Rohnert Park, Sebastopol, and Sonoma County) to bring about more efficient and effective solutions for the affected region.</p>	Public Works/ Engineering	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. As a customer relying on Santa Rosa for wastewater treatment, the City is a member of and

TABLE 11-1: General Plan Implementation

Action	Responsible Department	Priority/Timing	Status
			participates in the Subregional meetings. At these meetings, Santa Rosa shares its operational and maintenance and capital planning and the member agencies have opportunity to comment and annually make recommendations on the Subregional Budget.
<u>Action CSF 2i</u> : Develop a program to reduce sewer usage. Continue to implement the low flow toilet retrofit program.	Public Works/Engineering	A	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> The City's rates incentivize low water use resulting in low sewer usage. The City has rebate programs for high efficiency toilets and washing machines. Daily Acts has installed greywater systems and provided workshops.
<u>Action CSF 2j</u> : Continue to participate in the Santa Rosa Subregional Sewage System efforts to expand capacity and locate appropriate uses for the treated wastewater.	Public Works/Engineering	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. As a customer of the

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Action	Responsible Department	Priority/Timing	Status
			Subregional System, the City participates in the Regional Technical Advisory Committee. With significant reductions in water use, system capacity is no longer an issue and efforts are focused on R&M of aging infrastructure. Santa Rosa has begun charging its recycled agricultural users for the water, which recognizes its value as a resource rather than a waste to dispose of.
<p><u>Action CSF 2k</u>: The City Engineer shall monitor sewer capacity. The remaining sewer capacity shall be offered to serve the existing homes in newly annexed areas prior to the issuance of any new building permits.</p>	Public Works/ Engineering, Community Development,	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Due to significant reductions in indoor water use, sewer treatment capacity is no longer a current issue. The City's Wastewater Master Plan does not contemplate serving areas outside the current City limits. The Master Plan update could establish a Study Area consistent

TABLE 11-1: General Plan Implementation

Action	Responsible Department	Priority/Timing	Status
			with the GP’s Urban Growth Boundary and evaluate sewer flows generated by existing and future development in those areas.
<u>Action CSF 2l:</u> Continue to monitor wastewater flow generation rates within the City’s service area and apply to the subregional partners for an incremental increase in wastewater flow allocation to meet projected demand prior to any exceedance of the City’s wastewater flow allocation under the Subregional Partnership.	Public Works/ Engineering	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Because of significant and lasting water use reductions over the past two decades, the City’s current regional wastewater allocation is sufficient for the foreseeable future. Staff will continue to monitor flows against its regional allocation.
<u>Action CSF 2m:</u> Coordinate with the Laguna Wastewater Treatment Plant to increase the National Pollutant Discharge Elimination System (NPDES) permit capacity of the plant to meet projected 2035 demand for all sources of wastewater treated at the plant.	Public Works/ Engineering	A	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Due to significant water use reductions over the past 20 years, the plant’s capacity is adequate for the foreseeable future.
<u>Action CSF 2n:</u> Perform regular cleaning and inspection to help eliminate sanitary sewer overflows.	Public Works/ Engineering	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i>

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Action	Responsible Department	Priority/Timing	Status
			Ongoing. The City has a map of Fats, Oil, and Grease (FOG) Hot Spots and routinely cleans these sections. In 2023, the City began implementation of an Asset Management System and will include tracking maintenance of these problem areas.
<u>Action CSF 2o:</u> Continue to enforce the California Building Code and the California Fire Code to ensure that all construction implements fire-safe techniques, including fire resistant materials, where required.	Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. New California Standard Building Code was adopted in Nov 2022.
<u>Action CSF 2p:</u> As part of the development review process for new projects, the City will continue to refer applications to the Rancho Adobe Fire Protection District for determination of the project’s potential impacts on fire protection services. Requirements will be added as Conditions of Approval to project’s approving resolutions.	Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing
<u>Action CSF 2q:</u> As part of the development review process, consult with the Police Department in order to ensure that the project design facilitates adequate police response time and public safety and that the project addresses its impacts on police services.	Community Development, Police Department	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing
<u>Action CSF 2r:</u> Perform a periodic assessment to ascertain means of assuring that the Police staff and equipment are adequate to meet the needs of the community.	City Manager, Police Department	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. Equipment is typically procured as

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Action	Responsible Department	Priority/Timing	Status
			<p>needed by basic police safety standards, best practices for non-lethal control, and innovative equipment recommended by the Police Chief, such as Electric Patrol Car and WRAP, and bola wrap. Per recent state law, the Council now needs to authorize the use or purchase of any "military" equipment, ensuring it meets the social standards of the community.</p>
<p><u>Action CSF 2s:</u> Develop information on Neighborhood Watch Programs and actively promote such programs.</p>	<p>City Manager, Police Department</p>	<p>A</p>	<p><input checked="" type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Neighborhood Watch has evolved to Beat Officers. For the past approximately 6 years, the Police Department has been holding Area Officer (Beat) meetings. The City is divided into 6 beats, each with an assigned area officer who is available to answer citizen and business questions, and hold area community</p>

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Action	Responsible Department	Priority/Timing	Status
			meetings at least twice per year in each beat.
<u>Action CSF 3a:</u> Work with the refuse collection contractor and the Sonoma County Waste Management Agency to continue and expand an effective recycling and composting program of glass, paper, aluminum, plastic, and other recyclable materials, as well as compostable materials including yard debris and vegetative food scraps.	City Manager, Public Works/ Engineering	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. In 2023 per State law all residents are required to divert compostable waste to on-site composting or to green bins for removal by Recology for composting off-site.
<u>Action CSF 3b:</u> Require the City's refuse collection contractor to be responsible for periodic press releases which remind residents about the recycling and composting program.	City Manager	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. Recology sends out quarterly newsletters to all of its customers about programs and for education.
<u>Action CSF 3c:</u> Work with the City's refuse collection contractor and Sonoma County Waste Management Agency to provide a higher level of recycling and composting services for multiple family projects.	City Manager, Public Works/ Engineering, Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> In 2023 per State law all residents are required to divert compostable waste to on-site composting or to green bins for removal by Recology

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Action	Responsible Department	Priority/Timing	Status
<p><u>Action CSF 3d:</u> Undertake a solid waste disposal and reduction education program in collaboration with the Sonoma County Waste Management Agency. The outreach program shall include information related to the proper disposal and resources for the disposal of household hazardous wastes, including, but not limited to:</p> <ul style="list-style-type: none"> • Motor oil • Electronics • Medications/pharmaceuticals • Batteries • Paint • Syringes/needles • Treated Wood • Fluorescent lamps/CFLs 	<p>City Manager, Public Works/Engineering</p>	<p>A</p>	<p>for composting off-site.</p> <p><input checked="" type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress</p> <p><i>Comments:</i> Police holds drug takeback events and on-going collection in the lobby. City and Franchise waste hauler (Recology) newsletters periodically pushes out information on waste services. The Waste Management Agency (now known as Zero Waste Sonoma) has developed a robust website and materials on how to dispose of all items, which is leveraged by Recology in its direct mail newsletters. A polystyrene ban and single use take out container ban were passed in 2021.</p>
<p><u>Action CSF 3e:</u> Amend or revise the City’s procurement process to favor the purchase of recycled products and/or materials that contain recycled materials.</p>	<p>City Manager, City Council</p>	<p>A</p>	<p><input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress</p> <p><i>Comments:</i></p>

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Action	Responsible Department	Priority/Timing	Status
			The City requires paper with recycled content in its operations. City is planning to update requirements in 2024.
<u>Action CSF 4a:</u> Through the development review process, ensure that the Cotati/Rohnert Park School District is provided an opportunity to evaluate the impact of new development to public schools that serve the City of Cotati.	Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. Development project proposing new residential units are referred to the CRPUSD.
<u>Action CSF 4b:</u> Encourage SSU to undertake projects in the City and to undertake assignments on real-world projects in Cotati. Examples of such projects may include, but are certainly not limited to: <ul style="list-style-type: none"> • Programs that provide care and assistance to seniors, • Programs that promote youth activity and community participation, • Joint use of recreational facilities, • Programs that encourage internships in Cotati; • Programs that expand public access to the arts and cultural resources, and • Programs that support the City’s conservation and sustainability goals. 	City Manager, Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Farmster actively engages with Sonoma State University (SSU) and the Santa Rosa Junior College, facilitating internships, apprenticeships, and special studies at the Veronda-Falletti Ranch. These opportunities allow full/part-time students to earn credits towards general education (GE) classes or specific

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Action	Responsible Department	Priority/ Timing	Status
			graduate track programs. The collaboration extends to student sustainability clubs, upper division business classes, and the SSU Alumni Association, fostering a holistic approach to involving SSU alumni in the exploration and support of the Veronda-Falletti Ranch and Farmster as a vital Cotati-based organization. The Recreation Department continues to collaborate with Rancho Cotate High School to offer internships and classes in Management and Events.
<p><u>Action CSF 4c:</u> Designate a City staff person or member of the City Council to act as a liaison between the City and SSU to encourage collaboration on projects, activities, and service opportunities.</p>	City Manager, City Council	A	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> The City Manager is liaison. There is a "2x2x2" committee that meets regularly to update and coordinate between

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Action	Responsible Department	Priority/Timing	Status
			Cotati, RP, SSU, and Rancho Cotati School District. For Cotati, Mayor Sparks and Councilmember Rivers have been designated for this committee, which also includes the CM's.
<u>Action CSF 4d:</u> Identify partnership opportunities between municipalities, other agencies and library support organizations to expand library facilities, resources and services.	City Manager	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> A CC member sits on the Library Advisory Board. Recreation regularly partners with the Library or Library Foundation for mobile book buses at La Plaza Park events and at Veronda Falletti Ranch. The library tables at community events. The City promotes Library news on its website.
<u>Action CSF 4e:</u> Pursue joint-use agreements with schools, social service agencies, cultural institutions, and other community organizations to extend library and other public services to populations that may otherwise not be served.	City Manager, City Council	A	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> The City has agreements with Farmster and Sandy Loam for agricultural

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Action	Responsible Department	Priority/ Timing	Status
			and education programming at Veronda-Falletti Ranch, and with SRJC for recreation programs for seniors. In 2023, the City also went into an agreement with the County of Sonoma to manage the operations of the Cotati Veterans Building with the goal of expanding community services and rental space availability to the community.
<p><u>Action CSF 4f:</u> Identify partnership opportunities between the City and local volunteers to undertake projects that educate and inform the public about the City’s historical and cultural background.</p>	<p>City Manager, Community Development</p>	<p>Ongoing</p>	<p> <input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> The City provides free space to the Historical Society and consults with them regularly on historical information for interpretive signage, etc. Volunteers work with Farmster in the upkeep of the demonstration farm at the historic Veronda-Falletti Ranch. </p>

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Action	Responsible Department	Priority/Timing	Status
<u>Action CSF 5a:</u> Regularly update information on the City’s website to provide current information regarding City services, City programs, and resources for residents, visitors and businesses.	City Manager	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. Regular social media updates also occur.
<u>Action CSF 5b:</u> Prior to City meetings, hearings, and public workshops, provide adequate notice to the public through a range of methods, including but not limited to, the City’s website, advertisements in the local newspaper, postings on community bulletin boards, outreach to local schools, and outreach at community events.	City Manager, Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. The City routinely goes beyond legal requirements for noticing and on-site signage.
<u>Action CSF 5c:</u> Implement programs aimed at improving and enhancing City government services to the public. Programs may include, but are not limited to, public feedback questionnaires, online resources for development review procedures and requirements, the identification of permit streamlining incentives and tools, and periodic updates to the Planning Commission and City Council regarding new staff procedures and protocols to improve government service levels.	City Manager, Community Development	A	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing improvement of the City’s website has occurred during 2023. The City has undertaken major updates of its Housing, Social Services, and Climate and Sustainability webpages. Community development Department overhauled all planning application forms in 2023. Resources, application

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Action	Responsible Department	Priority/ Timing	Status
			forms, and surveys are now regularly offered through the City webpage, and Zoom is used for virtual live participation in City meetings.
<p><u>Action CON 1a:</u> Require development project proposals, infrastructure projects, long-range planning projects, and other projects that may potentially impact special-status species and sensitive resources to submit a biological resources evaluation which determines whether significant adverse impacts will occur. Evaluations shall be carried out under the direction of the Community Development Department and consistent with applicable state and federal guidelines. Projects shall be designed to avoid or reduce impacts to the maximum extent feasible. Where adverse impacts cannot be feasibly reduced or avoided through project design, projects shall include the implementation of site-specific or project-specific effective mitigation strategies developed by a qualified professional in consultation with state or federal resource agencies with jurisdiction (if applicable) that may include, but are not limited to, the following strategies:</p> <ul style="list-style-type: none"> a. Preservation of habitat and connectivity of adequate size, quality, and configuration to support the special-status species. Connectivity shall be determined based on the specifics of the species' needs. b. Project design measures, such as clustering of structures or locating project features to avoid known locations of special-status species and/or sensitive habitats. c. Provision of supplemental planting and maintenance of grasses, shrubs, and trees of similar quality and quantity to provide adequate vegetation cover to enhance water quality, minimize sedimentation and soil transport, and provide adequate shelter and food for wildlife. d. Protection for habitat and the known locations of special-status species through adequate buffering or other means. e. Provision of replacement habitat of like quantity and quality on- or off-site for special-status species. Preference shall be given to the preservation of habitat as close to the area of impact as feasible, so long as that habitat is of comparable quality. 	Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing.

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Action	Responsible Department	Priority/Timing	Status
<ul style="list-style-type: none"> f. Enhancement of existing special-status species habitat values through restoration and replanting of native plant species. g. Provision of temporary or permanent buffers of adequate size (based on the specifics of the special-status species) to avoid nest abandonment by nesting migratory birds and raptors associated with construction and site development activities. h. Incorporation of the provisions or demonstration of compliance with applicable recovery plans for federally listed species. i. Monitoring of construction activities by a qualified biologist to avoid impacts to on-site special status species. 			
<p><u>Action CON 1b:</u> Where sensitive biological habitats have been identified on or immediately adjacent to a project site, the project shall include appropriate mitigation measures identified by a qualified biologist, which may include, but are not limited to the following:</p> <ul style="list-style-type: none"> a. Pre-construction surveys for species listed under the State or Federal Endangered Species Acts, or species identified as special-status by the resource agencies, shall be conducted by a qualified biologist; b. Construction barrier fencing shall be installed around sensitive resources and areas identified for avoidance or protection; and c. Employees shall be trained by a qualified biologist to identify and avoid protected species and habitat 	Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing
<p><u>Action CON 1c:</u> Develop CEQA Thresholds of Significance to assist staff, project applicants, and decision-makers in determining whether a project may have a significant effect on the environment under Section 21082.2 of the California Environmental Quality Act (CEQA).</p>	Community Development	A	<input checked="" type="checkbox"/> Complete <input type="checkbox"/> In progress <i>Comments:</i> Complete. SB 743 set VMT and GHG thresholds and the MC was updated accordingly in 2020.
<p><u>Action CON 1d:</u> Through coordination with the U.S. Fish and Wildlife Service, California Department of Fish and Game, and Sonoma County develop and maintain a map of sensitive biological communities and</p>	Community Development	Ongoing	<input checked="" type="checkbox"/> Complete <input type="checkbox"/> In progress

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Action	Responsible Department	Priority/Timing	Status
habitat within the Cotati Urban Growth Boundary. Ensure that this map and associated information is readily available to potential developers and the public.			<i>Comments:</i> The City's GIS webpage provides this information to the public.
<u>Action CON 1e:</u> Revise the Zoning Map to add the coordinated planning overlay zone to the Commercial/Industrial and General Commercial areas south of Helman Lane that are located within the critical habitat designation for the California tiger salamander.	Community Development	A	<input type="checkbox"/> Complete <input type="checkbox"/> In progress <i>Comments:</i> The City's GIS webpage provides parcel-level CTS habitat area identification.
<u>Action CON 1f:</u> Utilize existing regulations and procedures, including but not limited to the Land Use Code, Design Review, and the environmental review process (CEQA) to conserve wetlands and riparian habitat within the City and the Urban Growth Boundary. Comply with the federal and state requirements, including no net loss of wetlands using mitigation strategies such as: <ul style="list-style-type: none"> a. Avoidance of wetlands and riparian habitat through site design; b. Clustered development; c. Transfer of development rights; and/or d. Compensatory mitigation, such as habitat restoration or habitat creation. 	Community Development	Ongoing	<input checked="" type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. The Cottage Housing ordinance encourages and rewards clustering of housing and rewards avoidance of wetlands.
<u>Action CON 1g:</u> Coordinate with the California Department of Fish and Game and Sonoma County to identify potentially impacted aquatic habitat within the City and the Urban Growth Boundary and to develop riparian management guidelines to be implemented by development, recreation, and other projects adjacent to creeks, streams and other waterways.	Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. No annexations have occurred since current GP adoption, but the City rezoned three properties in 2019. The City engages in

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Action	Responsible Department	Priority/Timing	Status
			project-specific management with the Water Board and Sonoma Water.
<u>Action CON 1h</u> : Periodically review, and update if necessary, Chapter 17.56 of the Cotati Municipal Code to ensure that the most appropriate requirements and best management practices are implemented to protect and restore wetland resources in the Planning Area.	Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. The most appropriate best management practices are in place.
<u>Action CON 1i</u> : Provide a Conservation Page (or similar page) on the City’s website provides links to resource agencies (CDFG, USFWS, USACE, etc.) and provides information regarding local and regional conservation and environmental programs, to the extent the City has readily available information.	Community Development	A	<input type="checkbox"/> Complete <input type="checkbox"/> In progress <i>Comments:</i> Not started.
<u>Action CON 1j</u> : Coordinate with interested public and private entities to create new and expanded public access trails along creeks and streams that connect to parks and open space areas within the Urban Growth Boundary.	Community Development, Public Works/ Engineering	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. The Bike and Ped Plan Update (Now called the Active Transportation Plan), underway in 2023, will identify new opportunities for expanded public access trails. The Plan is a collaboration with SCTA, and completion is expected in 2024. The Hwy 116 Corridor Safety Project includes a new Class 1 pathway along Hwy 116. The

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Action	Responsible Department	Priority/Timing	Status
			City is pursuing implementation options with grant and developer funding. The Sidewalk Gap Closure project includes 10 segments throughout the City to be constructed in 2024, and will connect trails to parks, downtown, the Thomas Page School and other destinations around town.
<u>Action CON 1k</u> : Continue to identify which stormwater and drainage facilities are in need of repair and address these needs through the CIP process.	Public Works/Engineering	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Addressed as part of City’s O&M. Public Works repaired the Henry Street drainage system and Engineering is designing repairs to correct deficiencies in the W School Street area.
<u>Action CON 1l</u> : Require assessment of public views and ridgelines as part of the project review process to assure that projects protect natural resources through proper site planning, building design, and landscaping.	Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing.

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Action	Responsible Department	Priority/Timing	Status
<p><u>Action CON 2a:</u> Review all new industrial and commercial development projects for potential air quality impacts to residences and other sensitive receptors. Staff shall ensure that mitigation measures and best management practices are implemented to reduce significant emissions of criteria pollutants.</p>	Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. Project-by-project through CEQA process and referrals to BAAQMD
<p><u>Action CON 2b:</u> Refer development, infrastructure, and planning projects to the Bay Area Air Quality Management District (BAAQMD) for review. Require project applicants to prepare air quality analyses to address BAAQMD and General Plan requirements, which include analysis and identification of:</p> <ul style="list-style-type: none"> a. Air pollutant emissions associated with the project during construction, project operation, and cumulative conditions. b. Potential exposure of sensitive receptors to toxic air contaminants. c. Significant air quality impacts associated with the project for construction, project operation, and cumulative conditions. d. Mitigation measures to reduce significant impacts to less than significant or the maximum extent feasible where impacts cannot be mitigated to less than significant. 	Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing, see CON 2a above.
<p><u>Action CON 2c:</u> Adequate buffers between new industrial uses and sensitive receptors shall be required to avoid potential air quality and nuisance impacts.</p>	Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing.
<p><u>Action CON 2d:</u> Provide a Conservation Page (or Environmental Page) on the City’s website provides links to resource agencies (ARB, BAAWMD, EPA, etc.) and provides information, regarding local and regional conservation and environmental programs, to the extent the City has readily available information, including methods for pollution prevention, including reduced air pollutant and greenhouse gas emissions through use of alternative forms of transportation (bicycling, pedestrian, transit), through reducing wood-burning activities using EPA-certified wood-burning devices, etc.</p>	Community Development	A	<input type="checkbox"/> Complete <input type="checkbox"/> In progress <i>Comments:</i> The City has launched its Climate and Sustainability webpage to provide information and resources regarding

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Action	Responsible Department	Priority/Timing	Status
			local and regional sustainability programs.
<u>Action CON 2e:</u> Continue to review new development, significant remodels, and infrastructure projects for consistency with the county-wide Climate Action Plan 2020.	Community Development	Ongoing	<input type="checkbox"/> Complete <input type="checkbox"/> In progress <i>Comments:</i> Ongoing in coordination with RCPA. A Reach Code for additional EV Charging in new construction was adopted in 2023 for greenhouse gas reduction. The 2023-2031 Housing Element Update, updated in 2023 includes Program 1-8 Residential Building Decarbonization which includes numerous City GHG reduction goals.
<u>Action CON 2f:</u> Regularly monitor and track the City’s progress towards meeting the municipal GHG reduction goals contained in the 2008 Cotati Greenhouse Gas Emissions Reduction Action Plan.	Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing, see CON 2e above.
<u>Action CON 2g:</u> Update the City’s 2008 Greenhouse Gas Emissions Reduction Action Plan every five years, or more frequently if the City Council deems appropriate, to make progress towards the City’s GHG reduction goals.	Community Development,	A	<input type="checkbox"/> Complete <input type="checkbox"/> In progress <i>Comments:</i> Not done yet. See CON 2e above.

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Action	Responsible Department	Priority/Timing	Status
<u>Action CON 3a</u> : Continue to review development projects to ensure that all new public and privately development complies with CALGreen Tier 1 standards as well as the energy efficiency standards established by the General Plan and Land Use Code.	Community Development	Ongoing	<input checked="" type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. The New California Building Standards Code was adopted by City in Nov 2022. A Reach Code for additional EV Charging in new construction was adopted in 2023 for greenhouse gas reduction.
<u>Action CON 3b</u> : Amend the Land Use Code to include a requirement that all new swimming pools be solar heated.	Community Development	A	<input type="checkbox"/> Complete <input type="checkbox"/> In progress <i>Comments:</i> Not done
<u>Action CON 3c</u> : Connect residents and businesses with programs that provide free or low-cost energy efficiency audits and retrofits to existing buildings.	Community Development	A	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing through referrals to RCPA, BayREN, and the County of Sonoma. The City's new Climate and Sustainability page increased access to resources.
<u>Action CON 3d</u> : Amend the Municipal Code to incentive the use of small-scale renewable energy facilities and, where appropriate, to remove impediments to such uses.	Community Development	A	<input checked="" type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i>

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Action	Responsible Department	Priority/Timing	Status
			Solar permitting has been streamlined since 2019, with reduced fees and processing times
<u>Action CON 3e:</u> Amend the Land Use Code to include provisions for alternatives to traditional paved surfaces, e.g. turf block, where appropriate.	Community Development	A	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing; prioritized through discussions with Planning Commission.
<u>Action CON 3f:</u> Review development applications consistency with the solar access, building orientation, shade tree, and other climate-related provisions in the General plan, Land Use Code, and Design Review Standards.	Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. HE standards and reach code address.
<u>Action CON 3g:</u> Establish an annual tree planting day, making every effort to collaborate with and engage civic and community groups and local nurseries to assist with providing trees, outreach, and coordination.	City Manager, Community Development	A	<input type="checkbox"/> Complete <input type="checkbox"/> In progress <i>Comments:</i> Not done, but the City has a mitigation fund that gets regular prioritized contributions for tree planting. The City is using the mitigation fund for newly created Plant-A-Tree Program.
<u>Action CON 3h:</u> Update the Design Guidelines to encourage the use of trees for windbreaks and wind channeling in new development and to ensure that deciduous trees do not interfere with solar access.	Community Development	A	<input type="checkbox"/> Complete <input type="checkbox"/> In progress <i>Comments:</i>

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Action	Responsible Department	Priority/Timing	Status
<p><u>Action CON 3j</u>: Provide a Conservation Page (or Environmental Page) on the City’s website providing links to resource agencies and information regarding local and regional conservation and environmental programs, to the extent the City has readily available information, including recycling guidance for single family residences, businesses, and apartments, opportunities for reuse of materials, a description of how to compost, and a description of methods to reduce water use, such as appropriate re-use and recycling of water, water conservation measures, and xeriscaping.</p>	Community Development	A	<p>Not done</p> <p><input type="checkbox"/> Complete</p> <p><input checked="" type="checkbox"/> In progress</p> <p><i>Comments:</i> Water conservation resources and a link to Zero Waste Sonoma are included on City webpage. In 2023, the City launched its Climate and Sustainability webpage to provide resources and information. In 2023, the City initiated an update to its Suggested Tree Species list to include more CA Natives and drought tolerant tree species.</p>
<p><u>Action CON 3j</u>: Develop a list of drought-tolerant and native plants appropriate for use in Cotati and review development projects for adherence to this list.</p>	Community Development	A	<p><input type="checkbox"/> Complete</p> <p><input checked="" type="checkbox"/> In progress</p> <p><i>Comments:</i> Not done. In 2023, the City launched its Climate and Sustainability webpage to provide resources and information. In 2023, the City initiated an update to its</p>

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Action	Responsible Department	Priority/Timing	Status
			Suggested Tree Species list to include more CA Natives and drought tolerant tree species.
<u>Action CON 3k</u> : Continue implementing the City Tree Preservation and Protection Ordinance (Chapter 17.54 of the Municipal Code). .	Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. In 2023, the City initiated an update to its Suggested Tree Species list to include more CA Natives and drought tolerant tree species.
<u>Action CON 3l</u> : Periodically undertake a citywide notification program to notify the citizens and arborists doing business within the City limits of the tree preservation requirements.	Community Development	Ongoing	<input type="checkbox"/> Complete <input type="checkbox"/> In progress <i>Comments:</i> Not done
<u>Action CON 3m</u> : Through the use of public funds, where available, provide for the screening of public parking areas through the use of trees, shrubs, berms, and evergreen plants	Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing
<u>Action CON 3n</u> : Through the development review process, the City shall encourage the use of deciduous trees to promote energy conservation.	Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing
<u>Action CON 3o</u> : During the development review process, discourage the loss of native trees in accordance with the Tree Preservation and Protection Ordinance (Chapter 17.54 of the Municipal Code).	Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing

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Action	Responsible Department	Priority/Timing	Status
<u>Action CON 3p</u> : The City shall continue to implement the landscape and tree ordinance to give preference to native and drought tolerant species. The Planning Division shall review and revise as necessary.	Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. In 2023, the City initiated an update to its Suggested Tree Species list to include more CA Natives and drought tolerant tree species.
<u>Action CON 3g</u> : Design Review criteria shall be prepared to require that creeks, trees, views and features unique to the site be preserved and incorporated into design proposals. The Design Review Committee shall insure that new development meets the criteria.	Community Development	A	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing
<u>Action CON 3r</u> : Through the use of public funds, where available, provide educational plant and tree labeling in City parks and City-maintained plant demonstration areas to educate and inform residents of native plant and tree species planted and maintained in Cotati.	Community Development, Public Works/Engineering	A/B	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Plants are identified in the City's Demonstration Garden. The Demonstration Garden is being remediated in early 2024, with replacement plants, soil amendments, replaced irrigation system, and repairs to the DG pathway. The Sonoma Marin Saving Water Partnership developed Landscape

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Action	Responsible Department	Priority/Timing	Status
			Design Templates free to the public.
<u>Action CON 4a:</u> Work with the Federated Indians of the Graton Rancheria to prepare a narrative description of the Native American background of the Cotati area and request the Federated Indians of the Graton Rancheria provide pictorial examples of the types of Native American resources present in the vicinity. Place this description on the City’s website as a link under the History of Cotati section.	Community Development	A	<input type="checkbox"/> Complete <input type="checkbox"/> In progress <i>Comments:</i> Not done
<u>Action CON 4b:</u> Require a cultural and archaeological survey prior to approval of any development project where a potential or known historical, archaeological, or other cultural resource is located or which would require excavation in an area that is sensitive for cultural or archaeological resources. If significant cultural or archaeological resources, including historic and prehistoric resources, are identified, the project shall be required to implement appropriate measures, such as avoidance, capping of the resource site, or documentation and conservation, to reduce adverse impacts to the resource to a less than significant level.	Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing
<u>Action CON 4c:</u> Require all development, infrastructure, and other ground-disturbing projects to comply with the following conditions in the event of an inadvertent discovery of cultural resources or human remains: <ul style="list-style-type: none"> a. If construction or grading activities result in the discovery of significant historic or prehistoric archaeological artifacts or unique paleontological resources, all work within 100 feet of the discovery shall cease, the Community Development Department shall be notified, the resources shall be examined by a qualified archaeologist, paleontologist, or historian for appropriate protection and preservation measures; and work may only resume when appropriate protections are in place and have been approved by the Community Development Department. b. If human remains are discovered during any ground disturbing activity, work shall stop until the Community Development Department and the County Coroner have been contacted; if the human remains are determined to be of Native American origin, the Native American Heritage Commission (NAHC) and the most likely descendants have been consulted; and work may only resume when appropriate measures have been taken and approved by the Community Development Department. 	Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing

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Action	Responsible Department	Priority/Timing	Status
<p><u>Action CON 4d:</u> Continue to invite the Federated Indians of the Graton Rancheria, as well as other recognized tribes that express interest, to comment on City projects as part of the environmental review process.</p>	Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing through the tribal consultation process in CEQA.
<p><u>Action CON 4e:</u> Develop a Historic Cotati program to identify historic resources, encourage landowners to voluntarily preserve and rehabilitate historical structures, and to provide a coordinated approach to draw visitors and tourists to these areas. The program may include:</p> <ol style="list-style-type: none"> Coordinated signage and identifying placards of historic areas, including downtown, specific buildings, and businesses. Maps available on-line, at the Chamber of Commerce, and key locations of the City that direct visitors and history aficionados to key historic and cultural resources in the City. Establishment of local historic districts (potentially the Old Redwood Highway Corridor) with standards to conserve historical resources and promote the highest and best use of such resources. Property owner incentives such as reduced building permit fees for historic renovations, streamlined application processing, a brochure that identifies resources to purchase materials and fixtures that are historically accurate in appearance but offer modern benefits (e.g., energy-efficient lighting, windows, building materials that correlate to specific architectural or historic periods that are often seen in the City). 	City Manager, Community Development	A	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Interpretive sign panels in kiosks were installed in 2022, with interpretive panels planned for installation in 2024. Re-zoning of Veronda-Falletti Ranch to Open Space, Recreation completed in Nov 2022, which aids preservation of this historic resource. The City partners with the Historical Society on informational and signage efforts.
<p><u>Action CON 4f:</u> Develop guidelines for remodels of potentially historic residential structures to ensure that the character and individuality of such residences is maintained. The guidelines should address:</p> <ol style="list-style-type: none"> Design styles, age of home, and other criteria to determine applicability of the guidelines; Exterior features that are important and covered by the guidelines (e.g., siding and exterior finishes, windows, doors, roofs, porches, garages, outbuildings, streetscapes); 	Community Development	A	<input type="checkbox"/> Complete <input type="checkbox"/> In progress <i>Comments:</i> Not done. The City utilizes Secretary of the Interior standards for the treatment of historic properties and

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Action	Responsible Department	Priority/Timing	Status
<p>3. Standards for modifications and renovation, including the extent of changes that can occur;</p> <p>4. Activities that are exempt from the guidelines, such as interior improvements and routine maintenance and repair.</p>			refer projects to SHPO.
<p><u>Action CON 4g:</u> Collaborate with the Chamber of Commerce and other interested community groups to support and promote community festivals and events, such as the Cotati Accordion Festival, Music Festival, and Oktoberfest.</p>	City Manager	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. The City supports the Chamber with \$15,000 annually. Event-related fees waived in 2022 for Covid.
<p><u>Action EV 1a:</u> Develop, adopt and implement an Economic Sustainability Strategy.</p>	City Manager, Community Development	A	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> The City engages in ongoing economic development efforts.
<p><u>Action EV 1b:</u> Consider the establishment of a Business Improvement District in the downtown area.</p>	City Manager, Community Development	A	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> The DTSP update ordinance was adopted in 2023 and will incorporate economic development elements to support DT businesses. Additional consideration will be made in future

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Action	Responsible Department	Priority/Timing	Status
<p><u>Action EV 1c:</u> Identify potential funding sources and methods to replace Redevelopment Agency funds that had been planned to provide support for business growth.</p>	City Manager, Community Development	A	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. Mostly subject to state law.
<p><u>Action EV 1d:</u> Establish an incentive program, including permit streamlining incentives and assistance in the identification of vacant or underdeveloped parcels, to attract visitor serving uses, including but not limited to, hotels, restaurants, art galleries, and green businesses.</p>	City Manager, Community Development	A	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. Hotel project received grading and underground plumbing permits in 2023. DTSP ordinance includes streamlining elements and increased land uses allowed by the zoning code. Flexible implementation of mixed-use and public space requirements is on-going to support development and re-development of downtown parcels.
<p><u>Action EV 1e:</u> As part of an overall branding effort, develop an updated signage program including:</p> <ul style="list-style-type: none"> • “Welcome to Cotati”/”You are now leaving Cotati” signs maintained at all principal entry/exit points of the City; • Signage that directs visitors to key attractions, public parking, recreational areas, and focal points in Cotati; and • Signage that identifies areas of historical or cultural significance. 	City Manager, Community Development	A	<input checked="" type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i>

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Action	Responsible Department	Priority/Timing	Status
<u>Action EV 1f</u> : As part of an overall branding effort, develop distinctive palette of native plants and trees to be used in landscaped public areas.	City Manager, Community Development	A	<input type="checkbox"/> Complete <input type="checkbox"/> In progress <i>Comments:</i> Not done.
<u>Action EV 1g</u> : As part of an overall branding effort, coordinate with the Chamber of Commerce to develop marketing and tourism materials that highlight the City’s proximity to SSU’s Green Music Center, local cultural events, art events, local music events, and rich musical history.	City Manager, Community Development	A	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> The City has general branding in place, including banner signs and promotional videos about Cotati. The City’s logo design has been updated, and new website design echoes branding. Update of the City seal completed in 2023.
<u>Action EV 1h</u> : Partner with local businesses to establish an “adopt a landscape” program. The program should provide opportunities for local businesses to maintain and clean public rights of way and public areas within the City to assist with beautification and aesthetic appeal. A corresponding signage program should be included to highlight and acknowledge work done in the City by local businesses.	City Manager, Public Works/ Engineering	A	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> The City has a draft program. The 101/116 interchange has been adopted by the City’s landscape contractor, PJM. The City is receptive to public requests for volunteer clean-up events, including an annual Creek Week event, and residents along

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Action	Responsible Department	Priority/Timing	Status
			Water Street removing French Broom from the creek. Downtown businesses are routinely encouraged to keep the areas in front of their businesses clean.
<u>Action EV 1i</u> : Continue to work with the Chamber of Commerce, Sonoma County BEST, GO LOCAL Sonoma County, and other organizations to attract additional businesses.	City Manager, Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing
<u>EV 1j</u> : Continue Community Development Department technical assistance for new economic development projects requiring development and/or use permit applications. In conjunction with Action LU 4a, work with the local business community to ensure that the City effectively meets the needs of the business community.	Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. The City continues to implement the 2019 ED zoning code ordinance, and the DTSP ordinance which included new ED provisions (as referenced above). In 2023 the City created new parklets and outdoor dining standards for restaurants, and the first parklet was installed in late 2023. The Chamber of Commerce has committed to

TABLE 11-1: General Plan Implementation

Action	Responsible Department	Priority/Timing	Status
			updating the businesses lists on the interpretive sign kiosks and continues to help businesses that approach them with interest in locating here in Cotati.
<p><u>Action EV 2a:</u> Pursue funding sources, as they become available, to implement the public improvements and infrastructure in the Downtown Specific Plan.</p>	Public Works/Engineering	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. La Plaza reunification project is one of the 5 Cotati projects in the 2021 SCTA priority project list. 8150 La Plaza was privately developed, and the frontage was constructed in accordance with DTSP specifications.
<p><u>Action EV 2b:</u> Continue to work with the Chamber of Commerce to devise plans to promote various festivals and community events that are unique to Cotati. The La Plaza Park or the inner Hub area shall be the focal point of these festivals.</p>	City Manager	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. Local events in 2023 included the Accordion Festival, Cotati Music Festival, Oktoberfest, Kids Day, National Night Out, Movies in the Park, Cotati Car Show,

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Action	Responsible Department	Priority/Timing	Status
			Holiday Tree Lighting, Downtown Shop and Stroll, the Farmer’s Market, Breakfast with Santa, Bunny Brunch, and a Community Yard Sale.
<u>Action LU 1a:</u> Update the Zoning Map to be consistent with the land use designations shown on Figure 7-1.	Community Development	A	<input checked="" type="checkbox"/> Complete <input type="checkbox"/> In progress <i>Comments:</i> Done.
<u>Action LU 1b:</u> Review the standards provided in the Land Use Code and amend as necessary for consistency with General Plan policies and allowed uses, including: <ul style="list-style-type: none"> • Create the Agricultural-5 (5-acre minimum parcel size) and Agricultural-10 (10-acre minimum parcel size) to implement the Agricultural land use designation; • Preclude residential uses in the Commercial/Industrial and General Industrial districts; • Increase maximum building height in the Neighborhood, Urban zone to 35 feet, without the requirement for a use permit; • Increase the maximum site coverage to 55% in the Neighborhood, Medium Density zone and to 75% in the Neighborhood, Urban zone; and • Either combine the Commercial/Industrial and General Industrial districts into a single district that accommodates the range of industrial and commercial uses allowed in the Commercial Industrial land use designation, or amend the Commercial/Industrial and General Industrial designations to accommodate the range of uses allowed in the Commercial Industrial land use designation. 	Community Development	A	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> All residential-related updates have been made through multifamily streamlining ordinance in Nov 2022. New state law has addressed the placement of residential uses in industrial zones. Combination of industrial zones expected in 2024.
<u>Action LU 1c:</u> Prioritize the processing of development applications for infill, underutilized, or vacant parcels designated for urban uses over those projects requiring annexation.	Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing

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Action	Responsible Department	Priority/Timing	Status
<u>Action LU 1d:</u> Annexation proposals shall be evaluated in the development review process and acted upon in accordance with the criteria set forth in this General Plan.	Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing
<u>Action LU 2a:</u> Through the development review and permit process, screen development proposals for land use compatibility, including conformance with existing development or neighborhoods.	Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing
<u>Action LU 2b:</u> Update the Land Use Code to allow for the clustering of housing to protect scenic and natural resources and provide permanent open space, so long as there is no increase in density. Revisions should be consistent with standards developed as a result of Action OS 1h.	Community Development	A	<input checked="" type="checkbox"/> Complete <input type="checkbox"/> In progress <i>Comments:</i> Complete—Cottage Housing Ordinance passed in 2021.
<u>Action LU 2c:</u> Update the Design Review Criteria for residential uses to address the following: <ol style="list-style-type: none"> 1. Outdoor lighting, trash receptacles, fencing and seating space should be carefully considered as integral elements of the landscape and should be included in, and shown on, all landscape plans. 2. Landscaping should utilize plant materials in a logical and orderly manner to define spatial organization, relate buildings and other structures, incorporate various site elements, promote consistency throughout the development, be scaled to site structures, and to provide screening of unaesthetic features. All landscaping shall be adequately maintained. 3. Rooftop and ground level mechanical equipment (e.g. Satellite TV dishes, telephone and electrical boxes, heating, cooling and ventilating systems, and trash sites, etc.) should be screened from public view, unless prohibited by the utility provider. 4. Opportunities for community interaction, such as parks, recreation facilities, gathering areas such as gazebos, plazas, etc. 5. Minimize vehicular, bicycle, and pedestrian conflicts. 	Community Development	A	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. Woonerf design standards for multifamily were adopted in late 2022. Objective Design Standards adopted in 2021 also address these criteria, as allowed under recent State housing law.

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Action	Responsible Department	Priority/Timing	Status
6. Maximize access to commercial uses, recreational uses, employment, public services and other destinations using a minimum of pavement.			
<u>Action LU 2d:</u> Implement the Downtown Specific Plan and Santero Way Specific Plan, ensuring that a mix of land uses occurs in those locations identified for such uses.	Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. The DTSP update was adopted in 2023 and the Santero Way Specific Plan was initiated in 2023. Cotati Station was re-entitled in 2022 to increase allowable density and incentivize project development using fee subsidies and deferrals.
<u>Action LU 3a:</u> Review the land uses allowed in the Commercial/Industrial and Industrial zoning districts and consider expanding the uses allowed in the districts in order to increase the development potential of parcels with industrial and industrial-oriented commercial uses in each district, while ensuring that appropriate uses continue to be allowed in each district.	Community Development	A	<input checked="" type="checkbox"/> Complete <input type="checkbox"/> In progress <i>Comments:</i> Addressed in ED ordinance in 2019
<u>Action LU 3b:</u> Update the Land Use Code or Design Review Criteria for non-residential uses to include standards that promote attractive and sustainable development for commercial, industrial, office, institutional, and non-residential uses and that address the following provisions: <ol style="list-style-type: none"> 1. Site planning sensitive to the natural environment and that addresses creating functional and attractive places. 2. Architectural standards for retail, commercial, and visitor-serving uses shall be similar to the Main Street Commercial or Mission Revival styles described in the Downtown Specific Plan, other distinctive historic styles exemplified in Cotati or in a juxtaposition of those styles with 	Community Development	A	<input checked="" type="checkbox"/> Complete <input type="checkbox"/> In progress <i>Comments:</i> The 2021 multi-family objective standards included elements to ensure high quality commercial design is incorporated into mixed use

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Action	Responsible Department	Priority/Timing	Status
<p>either other historic styles represented in the region or with modern features. Architectural features shall include distinctive stylistic hallmarks.</p> <ol style="list-style-type: none"> 3. Criteria to ensure outdoor lighting, trash receptacles, fencing, and seating space are carefully considered as integral elements of the landscape. 4. Landscaping should utilize plant materials in a logical and orderly manner to define spatial organization, relate buildings and other structures, incorporate various site elements, promote consistency throughout the development, and be scaled to site structures. 5. Require separate vehicle access, pedestrian pathways, and secured bicycle parking within the internal site plan of new commercial, office, mixed use, and public facility developments. 6. Criteria for screening rooftop and ground level mechanical equipment (e.g. Satellite TV dishes, telephone and electrical boxes, heating, cooling and ventilating systems, and trash sites, etc.) from public view, unless prohibited by the utility provider. 7. Standards for building design, architecture, and placement that incorporates a pedestrian scale with frontages oriented toward the street front or public gathering areas, varied articulated facades, windows and building features, reduced or zero setbacks where appropriate; and community design features, such as landscaping, entry features, fountains, plazas, pedestrian furniture, and similar features. 8. Requirements for larger projects to include community design and gathering features, such as entry features, outdoor benches, art, plazas, seating areas, fountains, etc. 9. Minimize vehicular, bicycle and pedestrian conflicts. 10. Maximize access to commercial uses, recreational uses, employment, public services and other destinations using a minimum of pavement. 			<p>developments in the DTSP. Further, the DTSP amendments adopted in 2022, support non-residential uses and discretionary process improvements have included elements of improved design criteria. Finally, the on-going Santero Way Specific Plan Update will also include design criteria for both ministerial and discretionary development projects.</p>
<p><u>Action LU 3c:</u> As part of the City’s development review process, continue to ensure that commercial projects are designed to minimize conflicts between commercial and residential uses. Review of commercial projects should ensure that the following design concepts are avoided in projects that abut residential areas:</p>	<p>Community Development</p>	<p>Ongoing</p>	<p><input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing</p>

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Action	Responsible Department	Priority/Timing	Status
<ol style="list-style-type: none"> 1. Corporate design/"signature" buildings and signage, rather than projects specifically designed to fit into the neighborhood 2. Inappropriate building scale and/or siting on the lot 3. Excessive noise due to long hours of operation or inappropriate location of accessory structures 4. Excessive glare or excessive impacts from light sources onto adjacent properties 5. Unnecessary loss of community and environmental resources (archaeological, historical, ecological, recreational, etc.) 			
<p><u>Action LU 4a:</u> Review and update the City's development permitting process to provide a streamlined and straightforward process. At a minimum, the review may consider:</p> <ul style="list-style-type: none"> • Methods to streamline and simplify the process, including the process for review by City staff as well as various committees and commissions. • Opportunities to reduce redundancies and delays. • Methods to prioritize and fast-track in-fill development projects and re-use projects that are consistent with the General Plan and Land Use Code. • Updating the City's website to provide additional information to the public regarding development application requirements, and the building permit and land use approval process. 	Community Development	A/B	<input checked="" type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <p><i>Comments:</i> All updates have occurred, and review for further improvements is ongoing. In 2023 the City initiated an overhaul of the planning applications which have been completed and are all available on the City's website.</p>
<p><u>Action N 1a:</u> Update the Land Use Code to ensure that the noise standards are consistent with this Noise Element, including Tables N-1 and N2, and to require new residential, mixed-use with a residential component, and other noise-sensitive development to be designed to minimize noise exposure to noise sensitive users through incorporation of site planning and architectural techniques such as:</p> <ul style="list-style-type: none"> • Locating dwellings as far from noise generators as possible. • Locating noise sensitive interior spaces, such as bedrooms, away from noise generators. 	Community Development	A	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <p><i>Comments:</i> Individual projects are analyzed for noise impacts through CEQA and most of these</p>

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Action	Responsible Department	Priority/Timing	Status
<ul style="list-style-type: none"> • Orienting buildings to shield noise sensitive outdoor spaces from noise generators. • Use of sound walls should be avoided or minimized, through alternative measures such as berms, setbacks, or other measures, to the maximum extent feasible and appropriate. 			points are usually incorporated.
<p><u>Action N 1b:</u> Review land use and development proposals, including use permits, for compliance with the noise requirements established in this element, including the standards established in Tables N-1 and N-2.</p> <p>For uses along the SMART corridor, the Federal Transit Administration vibration impact criteria shall be used to evaluate the compatibility of sensitive uses using the best available information (e.g., 2005 SMART DEIR) or site-specific measurements and analyses (assuming active operations).</p> <p>Where necessary, require mitigation measures to achieve the noise standards identified in Tables N-1 and N-2 and, where applicable to minimize exposure of sensitive uses to existing or potential vibration levels to the maximum feasible extent.</p>	Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. See N1a.
<p><u>Action N 1c:</u> Require an acoustical study for all new discretionary projects, including development and transportation, with potential noise impacts. The study shall include mitigation measures necessary to ensure compliance with this Noise Element and relevant noise standards in the Land Use Code.</p>	Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing.
<p><u>Action N 1d:</u> The Police Department shall continue to implement the truck ordinance which limits truck traffic routes and weights, thereby effectively reducing noise pollution.</p>	Police Department	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Police enforces the truck ordinance, including writing both warning and regular citations, as well as verbal warnings.
<p><u>Action N 1e:</u> Work with the California Highway Patrol to actively enforce the California Vehicle Code as it relates to adequate vehicle mufflers, modified exhaust systems, and car stereos.</p>	Police Department	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. Per new countywide law

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Action	Responsible Department	Priority/Timing	Status
			enforcement protocol in response to illegal sideshow activity, all available jurisdictions respond to enforce these laws, including CHP and local law enforcement. In 2023, Police officers received training on Side Show and vehicle equipment violation enforcement.
<u>Action N 1f:</u> Develop a consistent method to enforce Vehicle Code provisions contained in the California Vehicle Code, Division 12, Chapter 5, Article 2.5, Sections 27159 - 27207 related to vehicle noise and, to the extent allowed by State law, develop additional standards to regulate vehicle noise.	City Manager, Police Department, Community Development	A	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. Truck ordinance helps address vehicle noise concerns in the downtown area.
<u>Action N 1g:</u> Coordinate with Caltrans, the City of Rohnert Park, and Sonoma County, when necessary, to ensure that these outside agencies obtain City concurrence prior to initiating any noise mitigation or other project in, or affecting, Cotati.	Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing
<u>Action N 1h:</u> During the environmental review process, determine if proposed construction will constitute a significant impact on nearby residents and require mitigation measures in addition to the standard “best practice” controls. Suggested “best practices” for control of construction noise: <ul style="list-style-type: none"> • Construction period shall be less than twelve months. • Noise-generating construction activities, including truck traffic coming to and from the construction site for any purpose, shall be limited to between the hours of 7:00 am and 7:00 	Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing

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<p>pm on weekdays and 9:00 am and 5:00 pm on Saturdays (if allowed through specific project conditions of approval). No construction shall occur on Sundays or holidays.</p> <ul style="list-style-type: none"> • All equipment driven by internal combustion engines shall be equipped with mufflers, which are in good condition and appropriate for the equipment. • The construction contractor shall utilize “quiet” models of air compressors and other stationary noise sources where technology exists. • At all times during project grading and construction, stationary noise-generating equipment shall be located as far as practicable from sensitive receptors and placed so that emitted noise is directed away from residences. • Unnecessary idling of internal combustion engines shall be prohibited. • Construction staging areas shall be established at locations that will create the greatest distance between the construction-related noise sources and noise-sensitive receptors nearest the project site during all project construction. • The required construction-related noise mitigation plan shall also specify that haul truck deliveries are subject to the same hours specified for construction equipment. • Neighbors located adjacent to the construction site shall be notified of the construction schedule in writing. • The construction contractor shall designate a “noise disturbance coordinator” who will be responsible for responding to any local complaints about construction noise. The disturbance coordinator would determine the cause of the noise complaint (e.g., starting too early, bad muffler, etc.) and institute reasonable measures as warranted to correct the problem. A telephone number for the disturbance coordinator shall be conspicuously posted at the construction site. 			
<p><u>Action OS 1a:</u> Work with the Sonoma County Permit and Resource Management Department to ensure that Open Space/Parks, Agricultural, and Rural Residential lands within the Sphere of Influence and Urban Growth Boundary are zoned appropriately as rural residential, agricultural, parks, and other limited development or recreational uses in order to limit growth-inducement and development.</p>	<p>Community Development</p>	<p>Ongoing</p>	<p><input checked="" type="checkbox"/> Complete <input type="checkbox"/> In progress <i>Comments:</i> Unincorporated properties to the</p>

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Action	Responsible Department	Priority/Timing	Status
			south, west, and northwest of the city are primarily zoned rural residential and/or agricultural by the County. The City has pre-zoned properties in the Sphere of Influence as agricultural.
<u>Action OS 1b:</u> Review all proposals involving County land, within or adjacent to the Sphere of Influence or Urban Growth Boundary, to ensure adequate preservation of community separators and resources.	Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. See OS 1a.
<u>Action OS 1c:</u> Work with property owners willing to set up land trusts within the City limits.	Community Development	Ongoing	<input type="checkbox"/> Complete <input type="checkbox"/> In progress <i>Comments:</i> Not done
<u>Action OS 1d:</u> Update the Land Use Code to require new development to provide for active and passive open space, whether directly or through in-lieu contribution.	Community Development	A	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Woonerf standards for multifamily were adopted late 2022. Objective Design Standards and Cottage Housing Standards also address open space.
<u>Action OS 1e:</u> Work in cooperation with County Permit and Resource Management Department staff to ensure land use compatibility and discourage subdivision within the areas designated as open space or community separators (see Figure 9.1).	Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing

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Action	Responsible Department	Priority/Timing	Status
<u>Action OS 1f:</u> Review all development proposals, planning projects, and infrastructure projects to ensure that open space and scenic resource impacts are reduced by maximizing design features that preserve a sense of open space and by minimizing off-site and night sky impacts of outdoor lighting consistent, with the requirements of the Land Use Code.	Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing
<u>Action OS 1g:</u> Revise the Design Review Guidelines to require clustering or other measures to preserve a sense of openness in new developments that are adjacent to open space or scenic resource areas.	Community Development	A	<input type="checkbox"/> Complete <input type="checkbox"/> In progress <i>Comments:</i> Not done. State law limits local ability to regulate.
<u>Action OS-2a:</u> Update the Municipal Code to establish minimum parks and open space standards for new development. At a minimum, the standards shall seek to maintain one acre of park land per 200 residents. Additional measures may include requirements to establish assessment or tax districts to fund park maintenance, open space requirements, and provisions for in-lieu fees in instances where it is not feasible or appropriate for new development to provide park land on-site.	Community Development	A	<input type="checkbox"/> Complete <input type="checkbox"/> In progress <i>Comments:</i> Not done. Objective Design Standards adopted in 2021 require a minimum of 150 square feet of open space per multifamily dwelling unit.
<u>Action OS-2b:</u> Use the Capital Improvement Program to maintain parks and recreation facilities and as the basis for determining supplemental funds collected for parks and open space development. The City’s population and acreage of parks/recreation facilities shall be tabulated periodically to ensure that parkland is developed consistent with the ratio of one acre of park land per 200 residents.	Public Works/ Engineering, Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> The City prepares and adopts an annual Capital Improvement Program. The CIP identifies funding sources and earmarks funds for improvements to City parks.

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Action	Responsible Department	Priority/Timing	Status
<p><u>Action OS-2c:</u> Continue to work with the Cotati-Rohnert Park Unified School District to maintain a joint use agreement to allow Cotati residents and organizations to utilize school facilities for a range of recreation- and education-oriented activities.</p>	City Manager	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Initial conversations, but no formal agreement has been developed at this time. There is a field trip planned with Thomas Page Academy in early 2024 for the 4 th grade class to visit the historic Veronda-Falletti Ranch. Students will get a history lesson of the ranch and a demonstration on animal and ranch care.
<p><u>Action SA 1a:</u> Prepare and adopt a coordinated Emergency Response Plan. The Emergency Response Plan should be developed collaboratively with City departments and outside agencies that provide services for police protection, fire, public works, flood control, and other emergency services. The Emergency Response Plan should include information regarding emergency access routes for major flood or fire events, measures to ensure adequate access for emergency vehicles on designated emergency routes, and the location of emergency shelters and evacuation areas. The Plan should also include protocols for the dissemination of information following a disaster, establish roles and responsibilities for City staff and public safety officials during and after an emergency, and identify resources available to the public during and after an emergency or natural disaster.</p>	City Manager, Police Department, Public Work/Engineering, Community Development	A	<input checked="" type="checkbox"/> Complete <input type="checkbox"/> In progress <i>Comments:</i> Emergency Response Plan adopted. Police Dept regularly drills community on evacuations, has evacuation maps on the City website, and notifies citizens of emergencies through CivicPlus.
<p><u>Action SA 1b:</u> Support regional earthquake preparedness activities such as strapping water heaters, organizing periodic city-wide earthquake drills, providing first aid training and disaster preparedness</p>	City Manager, Police Department,	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress

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Action	Responsible Department	Priority/Timing	Status
classes to neighborhood groups, and encouraging residents and businesses to stockpile emergency food, water, and medical supplies.	Public Works/ Engineering, Community Development		<i>Comments:</i> Ongoing. Most of this is done by County Emergency Services. The City shares this information via its website and social media. The City’s Building division conducts safety inspections of properties. In 2023, the City upgraded emergency notifications by moving to the more robust Civic Ready platform.
<u>Action SA 1c:</u> Encourage schools, neighborhood associations, mobile home park associations and other interested groups to teach first aid and disaster preparedness, including Community Emergency Response Team (CERT) programs, Map Your Neighborhood programs, and other tools available to neighborhood and community groups to improve disaster preparedness.	City Manager, Police Department, Public Works/ Engineering, Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> County Emergency Services runs some of these programs, and City promotes on its website
<u>Action SA 1d:</u> Periodically review, maintain and repair City roadways and emergency access routes and provide signage, where necessary, to clearly identify emergency access routes.	Public Works/ Engineering	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. City coordinates with Police and Fire on all City street improvements

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Action	Responsible Department	Priority/Timing	Status
			projects and private development roadway improvements.
<u>Action SA 1e:</u> Seek funding from State, Federal, and other sources to assist in emergency management planning, including community education and outreach describing public procedures and evacuation routes in the event of an emergency or natural disaster.	City Manager, Police Department,	Ongoing	<input checked="" type="checkbox"/> Complete <input type="checkbox"/> In progress <i>Comments:</i> The City received FEMA grant funding to create its first Local Hazard Mitigation Plan, which is complete and adopted. Evacuation zones are on the City website and the City runs annual Hi-Lo siren evacuation drills with SSU and Rohnert Park. The City has submitted grant applications to FEMA for emergency generators.
<u>Action SA 1f:</u> Develop and annually update an emergency contact list and emergency response information on the City’s website. The information should include emergency access routes, available emergency resources, and contact information for emergency responders.	City Manager, Police Department	A/ Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Not done yet, but the City maintains an internal list that is updated periodically, with the emergency response plan. The City has published evacuation zones

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Action	Responsible Department	Priority/ Timing	Status
<p><u>Action SA 1g:</u> Develop a public information program which will provide all citizens with access to needed information concerning disaster preparedness and safety.</p>	<p>City Manager, Police Department</p>	<p>A</p>	<p>available on the City website.</p> <p><input checked="" type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress</p> <p><i>Comments:</i> The City website has Emergency Preparedness list of Fire and Medical Services, Making your Home Safe, and County Wide Hazard Mitigation Plan. Nixle alerts are in place.</p>
<p><u>Action SA 1h:</u> Conduct annual emergency response drills with key members of the City, local leaders, and emergency response personnel. The training should include the dissemination of information to the public regarding emergency response procedures, resources, and City responsibilities.</p>	<p>City Manager, Police Department</p>	<p>Ongoing</p>	<p><input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress</p> <p><i>Comments:</i> Hi-Lo Siren drills are performed annually. In 2023, City staff participated in a County led EOC drill for disaster scenario.</p>
<p><u>Action SA 1i:</u> Establish procedures to allow local citizen and community groups to utilize City-owned facilities to conduct disaster training and preparation programs.</p>	<p>City Manager</p>	<p>A</p>	<p><input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress</p> <p><i>Comments:</i> Trainings at City facilities have included search and rescue, and regular ham radio testing in the City Emergency Operations Center.</p>

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Action	Responsible Department	Priority/Timing	Status
<u>Action SA 1j</u> : Require strict adherence to the requirements of the California Building Standards in all areas of the City and, during the development review process, ensure that public and critical use buildings shall not be located in areas susceptible to potential natural hazards.	Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing
<u>Action SA 1k</u> : Any critical use building shall meet earthquake codes and standards.	Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing.
<u>Action SA 1l</u> : Coordinate with Sonoma County to implement portions of the Sonoma County Hazard Mitigation Plan that are applicable and appropriate within the City of Cotati.	City Manager, Police Department, Public Works/Engineering, Community Development	Ongoing	<input checked="" type="checkbox"/> Complete <input type="checkbox"/> In progress <i>Comments:</i> The Hazard mitigation plan is complete and coordinated with Countywide plan.
<u>Action SA 2a</u> : Require a geotechnical analysis for construction in areas with potential geological hazards and require that recommendations from the geotechnical analysis are incorporated into the project's design and engineering.	Public Works/Engineering, Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing
<u>Action SA 2b</u> : All building code requirements shall be adhered to so as to provide for maximum safety requirements. Inspections for compliance shall be made by the Building Division prior to approval for occupancy.	Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing
<u>Action SA 2c</u> : Maintain and enforce standards in the Cotati Municipal Code which specify maximum permissible vegetation removal, soil compaction, and site coverage. Inspections by the Building Division and Engineering Department will ensure compliance.	Public Works/Engineering, Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing
<u>Action SA 2d</u> : As part of the development review process, ensure development applications incorporate drainage and erosion standards identified in the Cotati Municipal Code. Inspections by the Building Division and Engineering Department will ensure compliance.	Public Works/Engineering, Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i>

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Action	Responsible Department	Priority/Timing	Status
<u>Action SA 2e:</u> Require the submission of geologic and soils reports for all new developments. The geologic risk areas that are determined from these studies shall have standards established and recommendations shall be incorporated into development.	Public Works/Engineering, Community Development	Ongoing	Ongoing <input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing
<u>Action SA 2f:</u> When a change in natural grade or removal of existing vegetation is necessary, appropriate vegetative cover to stabilize slopes and reduce erosion will be required. This shall be accomplished through the development and design review process.	Community Development, Public Works/Engineering	Ongoing	Ongoing <input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing
<u>Action SA 2g:</u> Review, and amend if necessary, the Land Use Code to allow only those uses compatible with site specific geologic conditions in areas of liquefaction or slope instability. The Planning Division shall develop appropriate development standards and review and amend as necessary.	Community Development	A	Ongoing <input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing
<u>Action SA 2h:</u> Enforce the Municipal Code to ensure the implementation of measures and standards that will insure compatibility with site specific geologic conditions. The Community Development and Public Works/Engineering Departments will evaluate and amend the criteria as necessary.	Public Works/Engineering, Community Development	Ongoing	Ongoing <input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing
<u>Action SA 2i:</u> Annually review revisions to the California Building Standards Code (CBSC) and consider adoption of updates to the CBSC that include new or revised measures to avoid or reduce the potential for damage to structures and facilities caused by groundshaking and other geologic hazards.	Community Development	Ongoing	Ongoing <input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing
<u>Action SA 2j:</u> As applications for building permits are received, identify and inspect seismically unsafe buildings and structures, including unreinforced masonry buildings.	Community Development	Ongoing	Ongoing <input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing
<u>Action SA 2k:</u> Explore programs and funding sources that would encourage, assist, or provide incentives to property owners to retrofit their buildings for seismic safety, such as the Unreinforced Masonry (URM) program.	Community Development	Ongoing	Ongoing <input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing

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Action	Responsible Department	Priority/Timing	Status
<p><u>Action SA 3a:</u> Periodically review, and update as needed, the Cotati Storm Drain Master Plan, and continue to require new development projects to construct and implement all applicable standards and improvements contained in the Santa Rosa LID Manual, or equivalent document that implements the City’s stormwater permit.</p>	Public Works/ Engineering	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> City requires new development and redevelopment to follow the Santa Rosa LID Manual. The City’s 2002 Storm Water Master Plan has not been updated. However, the LID requirements are met by following the SR LID Manual which is regularly updated and the MS4 Committee holds annual workshops for contractors and municipal staff. Additionally, in 2022 the City submitted to the State Water Board its Trash Implementation Plan (TIP) and the Plan is currently being considered by the Board for approval.
<p><u>Action SA 3b:</u> During preparation of the Capital Improvement Program, review the conditions of bridges, culverts, and other flood control and storm water conveyance infrastructure and include necessary improvements on the CIP to ensure safety of persons in the City and adequate conveyance of flood waters.</p>	Public Works/ Engineering	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> The City repairs storm water facilities as part

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Action	Responsible Department	Priority/Timing	Status
			of its O&M. Sonoma Water owns and maintains the major storm water conveyance facilities through the City.
<u>Action SA 3c:</u> Seek State and Federal funding for improvements to existing flood control and drainage infrastructure.	Public Works/Engineering	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> The Cotati Creek Bypass Project did not get constructed because of steep cost increases. However, the City terminated the agreement with Sonoma Water, and Sonoma Water retaining ownership and maintenance responsibilities for Zone 1a facilities through the City.
<u>Action SA 3d:</u> Review the Cotati Municipal Code, including Chapter 15.04, Floodplain Management, and revise as necessary to ensure that development standards are consistent with the requirements of state law, including Government Code Section 65007. Development and building standards shall require the following: <ol style="list-style-type: none"> 1. New structures proposed for location within the 100-year floodplain shall be elevated one (1) foot or more above the 100-year flood elevation. 2. New construction in the 100-year floodplain shall be designed and constructed so that they do not contribute to cumulative flooding problems that could pose a hazard to surrounding landowners or the public. 	Public Works/Engineering	A	<input checked="" type="checkbox"/> Complete <input type="checkbox"/> In progress <i>Comments:</i> Complete. The City’s MS4 permit requires new development to maintain the site runoff intensities of the undeveloped site. This is achieved by measures to slow,

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Action	Responsible Department	Priority/Timing	Status
<p>3. Discourage extensive areas of impermeable surfaces and promote the use of permeable materials for surfaces such as driveways and parking lots.</p> <p>4. Ensure new development within areas prone to flooding include all-weather access roads or other measures to ensure access during a flood event.</p>			store, and treat the runoff post construction.
<p><u>Action SA 3e:</u> Work with the Sonoma County Water Agency to maintain adequate and appropriate flood channels.</p>	Public Works/ Engineering	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> City routinely communicates with Sonoma Water for creek and Laguna maintenance and for long-range capital projects as part of Zone 1 proceedings.
<p><u>Action SA 3f:</u> Maintain unimproved drainage channels on a periodic basis.</p>	Public Works/ Engineering	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. This is part of routine City O&M.
<p><u>Action SA 3g:</u> As part of the development review process, require developers to prepare hydrological studies for all new developments as required by the City Engineer. Studies shall encompass the project site as well as the entire drainage area.</p>	Public Works/ Engineering, Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. Incorporated in standard development review and conditioning procedures.
<p><u>Action SA 3h:</u> Review the Safety Element concurrently with the periodically updated Housing Element to update any new information regarding floodplain mapping and/or regulations to ensure consistency with Federal and State requirements.</p>	Community Development	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i>

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Action	Responsible Department	Priority/Timing	Status
			FEMA has not notified the City of any updated flood mapping or federal regulations impacting HA.
<p><u>Action SA 3i</u>: Through participation as a member of the Sonoma County Waste Management Agency, work to educate the community about alternative products.</p>	City Manager	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> Ongoing. A recent example is the take-out container ordinance that allowed restaurants to impose a fee for disposable utensils and containers.
<p><u>Action SA 3j</u>: Continue to support the creation of a permanent hazardous waste storage facility by the Sonoma County Waste Management Agency.</p>	City Manager	Ongoing	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> The Waste Agency has hazardous materials drop off at Central Landfill and is trying to open a drop off facility in North County. The Waste Agency recently authorized the purchase of property in Windsor for a North County hazardous materials drop off.

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Action	Responsible Department	Priority/Timing	Status
<p><u>Action SA 3k</u>: Prepare and maintain an inventory of environmentally contaminated sites to educate future landowners about contamination from previous uses. The City shall work directly with landowners in the cleanup of these sites, particularly in areas with redevelopment potential.</p>	Community Development	A	<input type="checkbox"/> Complete <input checked="" type="checkbox"/> In progress <i>Comments:</i> The City's public GIS website identifies properties that are listed as contaminated by the Water Quality Control Board.